

**ALLAN W. FUNG
MAYOR**



**Kenneth R. Mason P.E.
Director of Public Works**

**DEPARTMENT OF PUBLIC WORKS
CITY HALL, ROOM 109
869 PARK AVENUE
CRANSTON, RHODE ISLAND 02910**

MEMO

RE: Cost Share program for sidewalk reconstruction starting July 1, 2016

- The program shall be limited to residential units only of 4 units or less. No commercial properties shall be eligible.
- This program shall be only for the replacement of existing sidewalks in the City. No new sidewalks shall be considered for this program. Existing sidewalks eligible for this program shall be for walks running parallel to the roadway, in the public right of way. No sidewalks running to the front door of properties will be considered. Existing concrete sidewalks must be replaced with concrete.
- The property owner will be responsible for the entire cost of the sidewalk work with the City reimbursing the owner on a set unit based fee per square foot. As an example, if the owner is requesting to replace a 60 foot long by 5 foot wide sidewalk, the City would reimburse the owner for the replacement of 300 square feet at the rate established by the City. The current reimbursement rates are \$3.00 per square foot for concrete sidewalks and \$2.00 per square foot for asphalt sidewalks.
- The owner shall be responsible to hire a contractor who is licensed by the State of Rhode Island Contractors Registration and Licensing Board. The contractor shall also be required to show proof of liability insurance as well as Workers Compensation insurance.
- The contractor shall be required to obtain a Right of Way permit from the Department of Public Works Engineering office at 1090 Cranston Street. Contractor registration and insurances will be required to be presented during the application process. The permit will be issued with the requirement that the contractor install the replacement sidewalk in accordance with the City of Cranston Specifications. Sidewalks shall be replaced to match the materials of the existing sidewalk. All fees will be waived for this permit.
- Upon completion of the work, the owner shall submit to the City, a completion statement and request for reimbursement. A City staff member will visit the site to inspect the work for conformance to City specifications, and verify the total square feet of sidewalk replaced. Upon approval, staff will submit a payment application to the Director of Finance for direct payment to the property owner.