

**CITY OF CRANSTON, RHODE ISLAND
ANNOUNCES AN OPEN PROMOTIONAL AND COMPETITIVE CIVIL SERVICE
EXAMINATION FOR:**

CERTIFIED NURSING ASSISTANT

Salary Range: Minimum: \$31,595.93

Maximum: \$37,313.64

Applications must be filed on or before 4:30 PM, on November 16, 2018, in the Office of the Personnel Director, Room 107, Cranston City Hall, 869 Park Avenue, Cranston, RI, 02910. Applications are available in the Office of the Personnel Director and on the Personnel webpage at: www.cranstonri.com. Qualified applicants will be notified of the time and date of the examination.

Characteristics of Class:

This position is located within the Department of Senior Services and the successful candidate will report directly to the Adult Day Services Director. Must have the ability to work with frail/disabled elderly. Patience, understanding and dependability are essential.

General Duties:

- Provides daily personal care for clients, assists clients with therapeutic activities under the direction of the Program Coordinator.
- Assists clients with bathrooming, showering, eating and grooming, using good body mechanics to prevent injury.
- Monitors vital signs as instructed by Registered Nurse.
- Attends monthly staff meetings.
- Assists with Arts and Crafts Program.
- Assists with meal serving and clean-up.
- Performs other related work as required for a minimum of 7 hours per day in a full-time position.

Examination:

Examination shall consist of a written test and the weight of the examination shall be 100%. The minimum passing grade shall be 70%. Qualified employees will have appropriate seniority points added to a passing score.

Preference:

Honorably discharged active duty war veterans who have received a passing final grade of 70% shall have five (5) points added to their final grade and disabled active duty war veterans shall have (10) points added to their final grade.

To receive credit for veteran's preference, an honorably discharged active duty war veteran must furnish his/her DD 214. A disabled active duty war veteran must submit proof that he/she has

been classified as “disabled” by the Veterans’ Administration. The DD 214 and proof of disability classification must be submitted at the time of the written examination.

Veterans’ dates for active duty war veterans are as follows:

December 7, 1941 - December 31, 1946

June 27, 1950 - January 31, 1955

July 1, 1958 - January 1, 1959

August 5, 1964 - May 7, 1975

August 20, 1982 - December 31, 1987

December 20, 1989 - January 31, 1990

August 2, 1990 - May 1, 1994

September 18, 2001 - A period prescribed by law, an Act of Congress or Presidential Proclamation.

October 16, 2002 - A period prescribed by law, an Act of Congress or Presidential Proclamation.

This definition shall be further defined as "any person who honorably served in the armed forces in any conflict or undeclared war for which a campaign ribbon or expeditionary medal was earned and who was honorably discharged from the service."

Qualifications:

Graduation/GED from a standard high school. Nursing certification required. Current CPR certificate. Experience working with the elderly is preferred.