

**CITY OF CRANSTON, RHODE ISLAND
ANNOUNCES AN OPEN PROMOTIONAL AND COMPETITIVE CIVIL SERVICE
EXAMINATION FOR:
SENIOR PLANNER**

Salary Range: Minimum: \$56,183.40 Maximum: \$70,324.80

Applications must be filed on or before 4:30 PM, February 16, 2018, in the Office of the Personnel Director, Room 107, Cranston City Hall, 869 Park Avenue, Cranston, RI 02910. Applications are available in the Office of the Personnel Director and on the Personnel webpage at: www.cranstonri.com. Time and place of examination to be announced.

Duties:

- Professional planning work in connection with community, city and regional planning programs;
- Work involves application of professional planning knowledge and skills as they pertain to municipal planning issues;
- Conducts studies relating to a full range of professional planning work, including zoning, subdivision and site plan review, capital budgeting, ordinance drafting, demographics, neighborhood studies, and grant administration;
- Draft reports and plans in connection with each of these studies and provides findings to the Planning Director, City Plan Commission and/or City Council;
- Assists with the essential administrative and numerous public service aspects of working within a City Planning Department;
- Performs other related work as required.

Preference:

Honorably discharged active duty war veterans who have received a passing final grade of 70% shall have five (5) points added to their final grade and disabled active duty war veterans shall have ten (10) points added to their final grade.

In order to receive credit for veteran's preference, an honorably discharged active duty war veteran must furnish a copy of his/her DD 214. A disabled active duty war veteran must submit proof that he/she has been classified as "disabled" by the Veteran's Administration. **The DD 214 and proof of disability classification must be submitted at the time of the written examination.**

Veterans' dates for active duty war veterans are as follows:

- December 7, 1941 - December 31, 1946
- June 27, 1950 - January 31, 1955
- July 1, 1958 - January 1, 1959
- August 5, 1964 - May 7, 1975
- August 20, 1982 - December 31, 1987
- December 20, 1989 - January 31, 1990

- August 2, 1990 - May 1, 1994
- September 18, 2001- A period prescribed by law, an Act of Congress or Presidential Proclamation.
- October 16, 2002- A period prescribed by law, an Act of Congress or Presidential Proclamation.

This definition shall be further defined as "any person who honorably served in the armed forces in any conflict or undeclared war for which a campaign ribbon or expeditionary medal was earned and who was honorably discharged from the service."

Examination:

The examination shall consist of a written multiple-choice examination. The weight of this examination shall be 100%, and the minimum passing grade shall be 70%. Qualified applicants will have appropriate seniority points added to a passing score.

Desirable Computer Knowledge:

Microsoft Windows and Standard MS Office software package, ArcGIS, Adobe Creative Suite

Qualifications:

Applicants shall have the ability to:

- Organize and distill complex planning research, draw logical inferences, and summarize results;
- Present findings before the general public in a concise oral and written format;
- Plan, assign, and supervise the work of subordinates, and to work as a team on specific projects;
- Make critical analysis of proposed planning projects, the merits of their design and function;
- Build and maintain professional relationships with all city departments;
- Provide quantitative/qualitative analysis of demographic trends within the City;
- Conduct neighborhood surveys and address on-going housing needs.

Required Experience and Training:

- Masters Degree in Planning (Community, Town, City/Urban, Regional) from an accredited college or university (rising May 2018 graduates strongly encouraged to apply); or
- Masters Degree from an accredited college or university in a *closely related field* such as Sustainability Sciences, Public Administration, Urban Affairs, Urban Design, Geography, Environmental Science Management (rising May 2018 graduates strongly encouraged to apply); or
- Bachelors Degree from an accredited college or university in a *closely related field* such as Sustainability Sciences, Public Administration, Urban Affairs, Urban Design, Geography, Environmental Science Management, with membership in the American Institute of Certified Planners (AICP) required.