

**MAYOR FUNG SCHOLARSHIP PROGRAM  
FALL – 2018 RENEWAL APPLICATION**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

SOCIAL SECURITY # \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

TELEPHONE # \_\_\_\_\_ CELL PHONE # \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

SCHOOL NAME: \_\_\_\_\_ ADDRESS \_\_\_\_\_

TELEPHONE # \_\_\_\_\_ FAX # \_\_\_\_\_

WHAT YEAR? SOPHOMORE \_\_\_\_\_ JUNIOR \_\_\_\_\_ SENIOR \_\_\_\_\_

ARE YOU A FULL TIME STUDENT? \_\_\_\_\_ YES \_\_\_\_\_ NO

DATE OF ANTICIPATED GRADUATION \_\_\_\_\_

PARENTS INCOME \_\_\_\_\_ STUDENTS INCOME \_\_\_\_\_

TOTAL HOUSEHOLD INCOME (**ATTACH 2017, signed and complete**) INCOME TAX RETURN) \_\_\_\_\_

TOTAL NUMBER OF FAMILY MEMBERS \_\_\_\_\_

PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. ARE YOU A LEGAL RESIDENT OF CRANSTON? \_\_\_\_\_ YES \_\_\_\_\_ NO
2. ARE YOU ENROLLED AS A STUDENT IN GOOD STANDING AT THE COLLEGE OR UNIVERSITY NAMED ABOVE \_\_\_\_\_ YES \_\_\_\_\_ NO  
(IF NO, PLEASE ATTACH AN EXPLANATION)

I CERTIFY TO THE BEST OF MY KNOWLEDGE, THE INFORMATION ON THIS FORM IS ACCURATE AND CURRENT.

STUDENTS SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PARENT (S) SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

NOTE: 2018 SPRING GRADES MUST ACCOMPANY THIS FORM FOR ELIGIBILITY AS A FALL SEMESTER 2018 STUDENT. RENEWAL APPLICATIONS WILL NOT BE PROCESSED WITHOUT GRADES OR WITHOUT YOUR 2016 INCOME TAX RETURN. COMPLETE THIS FORM AND RETURN BY MAY 18, 2018. TO:

COMMUNITY DEVELOPMENT  
1090 CRANSTON STREET  
Attn: STEPHANIE M. SUSI, INTERIM DIRECTOR  
CRANSTON, RI 02920  
401-461-1000 EXTENSION 7202

April 4, 2018

Dear Scholarship Recipient:

Continued eligibility for aid from the Mayor's Scholarship Program depends on whether the 2018 Renewal Application Form, a transcript of your final grades for Spring 2018 and a copy of your 2017 Income Tax Return and your parents, are submitted to the Office of Community Development prior to May 18, 2018. **Also, as a new requirement of HUD, a copy of your birth certificate is also needed if not already on file.**

As you know, the funds used to support the scholarship program come from Cranston's Community Development Block Grant (CDBG), which is a program administered by the United States Department of Housing and Urban Development (H.U.D.). HUD regulations require that this office determine eligibility on an annual basis. It is therefore imperative that you return the enclosed renewal application form before May 18, 2018 along with all the income information requested on the enclosed renewal form. Failure to reply in a timely manner will result in you not receiving aid for the 2018/2019 school year.

Total household income, or the student's gross income, if he or she is not dependent on parents, may not exceed the following amounts.

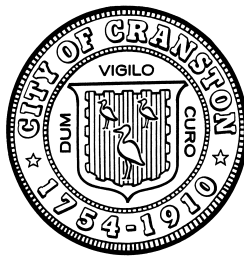
<b>FAMILY SIZE</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>INCOME</b>	<b>\$45,000</b>	<b>\$51,400</b>	<b>\$57,850</b>	<b>\$64,250</b>	<b>\$69,400</b>	<b>\$74,550</b>	<b>\$79,700</b>	<b>\$84,850</b>

If you should have any questions, please feel free to contact me at 461-1000 extension 7202.

Sincerely,

Stephanie M. Susi  
Interim Director

Encl.



**CITY OF CRANSTON**  
**Department of Community Development**

**INCOME CERTIFICATION FORM**  
**FISCAL YEAR 2018-2019**  
**Individual assisted by a CDBG-Funded Activity**

**Income Limits required by the U.S. Dept. of Housing & Urban Development – please circle one.**

**\*Indicate where your household income falls by circling the appropriate area.**

INCOME LEVEL	1 PERSON	2 PERSON	3 PERSON	4 PERSON	5 PERSON	6 PERSON	7 PERSON	8 PERSON
	0 - 16,900	0- 19,300	0 - 21,700	0- 25,100	0- 29,420	0- 33,740	0- 38,060	0- 42,380
	16,901- 28,150	19,301- 32,150	21,701- 36,150	25,101- 40,150	29,421- 43,400	46,600- 46,601	38,061 49,800	42,381- 53,000
	28,151- 45,000	32,151- 51,400	36,151- 57,850	40,151- 64,250	43,401 69,400	46,601- 74,550	49,801- 79,700	53,001 84,850

**Ethnicity:** (select one only)     Hispanic or Latino     Not Hispanic or Latino

**Race:** (select one or more)

- |   |  |
|---|--|
| <input type="checkbox"/> White                                  | <input type="checkbox"/> Asian & White                                 |
| <input type="checkbox"/> Black /African American                | <input type="checkbox"/> Black/African American & White                |
| <input type="checkbox"/> Asian                                  | <input type="checkbox"/> Am. Indian/Alaskan Native & Black/African Am. |
| <input type="checkbox"/> American Indian/Alaskan Native         | <input type="checkbox"/> Other Multi-Racial                            |
| <input type="checkbox"/> Native Hawaiian/Other Pacific Islander | <input type="checkbox"/> Black/Hispanic                                |
| <input type="checkbox"/> American Indian/Alaskan Native & White | <input type="checkbox"/> White/Hispanic                                |

**Other:** (select all that apply)

- Seniors (62 years or older)  
 Handicapped or Disabled  
 Female Head of Household  
 Minors (up to age 18)

\_\_\_\_\_  
 Applicants' Signature

\_\_\_\_\_  
 Printed Name

*If client is below 18 years of age, parent or legal guardian must verify income and sign form.*

I certify, under the penalties of law, this income information is correct and I understand that the information I have provided on my family income is subject to verification by authorized representatives of the City of Cranston, Department of Community Development, and the U.S. Department of Housing and Urban Development. **This information will be kept confidential and used for HUD monitoring purposes only.**

**Signature of Parent/Legal Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **SCHOLARSHIP PROGRAM RULES AND PROCEDURES**

The Mayor's Scholarship Program is funded through Cranston's Community Development Block Grant. These are federal funds appropriated by Congress and granted to the city through the U.S. Department of Housing and Urban Development. All monies spent under this program must primarily benefit low and moderate-income persons and families. Thus, the city must make awards based on family income limits set by H.U.D. Because the grant is made to Cranston to benefit residents of this city, scholarship recipients must be and remain legal residents of Cranston.

Since the inception of its scholarship aid program, Cranston has appropriated nearly a half million dollars to help in excess of 900 students through college. In 2017/2018, the number of students accepted into the program was 19.

- Students admitted into a two-year program are eligible to receive \$500 per year, for a total scholarship of \$1,000.00.
- Students admitted into a four-year program are eligible to receive \$1,000 per year, for a total scholarship of \$4000.00.

### **CHECKS ARE MADE PAYABLE TO BOTH THE RECIPIENT AND THE SCHOOL**

One check and only one check will be issued and sent to your school for each academic year. For the 2018-2019 school year, checks will be mailed to your school sometime the end of November for all sophomores, juniors and seniors. It is your responsibility to go to the financial aid office for the purpose of endorsing the check over to the school. Scholarship funds are to be credited only toward tuition. Checks for freshmen will be mailed to the school in February of the year following matriculation. Freshmen checks will not be mailed until the month of February after the Community Development office has received a first semester transcript.

To remain eligible, all returning students must submit semester grades and a renewal form to the Office of Community Development prior to the 18th of the May that precedes the upcoming school year. Renewal forms will be mailed out from the Community Development Office in April.

To be renewed, you must:

- Be a legal resident of Cranston. Standard identification with a Cranston address will suffice.  
In the case of students living out of town or out of state at school a Cranston voting registration will constitute residence.
- You must be in good standing at the school and have maintained a minimum 2.0 cumulative average. Semester grades must be submitted to the City of Cranston, Community Development, 1090 Cranston Street, Cranston, RI 02920, ATTENTION: Stephanie M. Susi, Interim Director
- Your family income must remain within the limits set by the U.S. Department of Housing and Urban Development.

**PLEASE NOTE: NO SCHOLARSHIP CHECK WILL BE ISSUED IN EITHER NOVEMBER OR FEBRUARY UNTIL THE COMMUNITY DEVELOPMENT OFFICE HAS RECEIVED SEMESTER GRADE REPORTS AND, WHERE APPLICABLE, A RENEWAL FORM.**

For good cause, a student will be granted up to two (2) semesters' leave of absence, in any one (1) full year. Such a request must be made to the Director of Community Development along with appropriate evidence that the college or university has granted the leave.

**FAILURE TO OBSERVE ALL RULES CAN LEAD TO FORFEITURE OF AID.**

Income eligibility is determined by the Rhode Island Higher Education Assistance Authority and the Department of Community Development.

**Effective March 2018**