

**CITY OF CRANSTON  
COMMERCIAL PERMIT PROCEDURE**

**THE FOLLOWING ITEMS THAT HAVE BEEN CIRCLED ARE REQUIRED FOR THE PROCESSING OF YOUR PERMIT.**

01. ROUTE SLIP WITH ITEMS 1-7 COMPLETED AND SIGNED OFF BY RESPECTIVE DEPARTMENTS.
02. 5 SETS OF SURVEYED SITE PLANS (IF REQUIRED) AS PER SPECIFICATIONS DETAILED ON THE BACK OF THIS PAGE. (1 SET (NO LARGER THAN 11" X 17") GOES WITH THE ROUTE SLIP AND THE OTHER 4 ARE TO BE ATTACHED TO THE CONSTRUCTION DRAWINGS.
03. 4 FULL SETS OF "STAMPED" DRAWINGS IF THERE IS A CHANGE OF USE, ANY STRUCTURAL WORK OR THE VALUE OF THE BUILDING WORK EXCEEDS \$25,000.00.

**A FULL SET OF PLANS WILL INCLUDE BUT IS NOT LIMITED TO: LIFE SAFETY / FIRE SAFETY PLANS, FIRE SUPPRESSION PLANS, FIRE ALARM PLANS, ELECTRICAL PLANS, PLUMBING PLANS, MECHANICAL PLANS, FOUNDATION PLANS, STRUCTURAL PLANS, ENERGY COMPLIANCE PLANS WITH CALCULATIONS, ADA ACCESSIBILITY PLANS, STRUCTURAL CALCULATIONS, TRUSS ENGINEERING, WOOD BEAM ENGINEERING, STEEL BEAM ENGINEERING, EXISTING FLOOR PLANS, PROPOSED FLOOR PLANS, DEMOLITION PLANS, EXISTING ELEVATIONS, PROPOSED ELEVATIONS, ALL CROSS SECTION PLANS, REFLECTED CEILING PLANS, DOOR AND DOOR HARDWARE SCHEDULES, WINDOW SCHEDULES, WALL SCHEDULES AND ROOM FINISHES. PLANS MUST BE TO AN APPROPRIATE SCALE AND PAGES SHALL NOT BE ANY LARGER THAN 36" X 48".**

**ALL PLANS SUBMITTED MUST CONFORM TO THE CURRENT R.I. STATE BUILDING CODE AND BE APPROVED BY THE FIRE DEPARTMENT BEFORE SUBMITTING TO OUR OFFICE FOR REVIEW. NO "DESIGN-BUILD"! ALL PLANS MUST HAVE A CURRENT CODE REVIEW ON THE TITLE PAGE OF THE BUILDING PLANS. (SEE CODE REVIEW INFORMATION PAGE ENCLOSED.)**

04. 1 COPY OF ALL STATE AGENCY APPROVALS. (DEM, CRMC, DOT, DOH, DOE, ETC.)
05. COPY OF PROVIDENCE WATER SUPPLY ABUTTER'S PROPERTY IMPROVEMENT APPROVAL FORM. (IF REQUIRED)
06. A COMPLETED BUILDING PERMIT APPLICATION SIGNED BY THE OWNER OR OWNER'S AGENT. PLEASE INCLUDE ALL ESTIMATED COSTS. (SIGN PERMITS ARE REQUIRED SEPARATE OF THIS PERMIT APPLICATION.)
07. 1 INSPECTION REQUIREMENT / C.O. CHECKLIST FORM. (SIGNED BY THE OWNER OR PERSON RESPONSIBLE.)
08. AUTHORIZATION LETTER FROM THE PROPERTY OWNER ALLOWING THE BUILDER TO OBTAIN THE PERMIT.
09. COPY OF ANY ZONING VARIANCE APPROVALS (IF REQUIRED) OR ZONING CERTIFICATE ALLOWING THE USE.
10. CERTIFICATION OF GROUND WATER ELEVATION AND BASEMENT FLOOR ELEVATION **OR** A WRITTEN PLAN FOR GROUND WATER MITIGATION. (IF ANY SPACE IS BELOW GRADE.)
11. VERIFICATION OF A CURRENT RI CONTRACTOR REGISTRATION CARD OR PHOTOCOPY OF THE CARD.
12. \$3,000.00 C/O & SURETY FOR PUBLIC IMPROVEMENT BOND. TO BE POSTED IF THERE IS ANY ROADWAY, CURBING OR PUBLIC RIGHT OF WAY WORK PERFORMED. (REQUIRED BY CITY CODE. SECTION 15.04.160.)
13. LETTER OF SUPERVISION AND PROJECT CERTIFICATION. (128 FORM) IF REQUIRED BY THE BUILDING OFFICIAL.
14. COPY OF CRANSTON PERMIT RECEIPT. (COMPLETED AS REQUIRED)
15. PROPERTY OWNER VERIFICATION. (IF THE NAME ON THE BUILDING PERMIT APPLICATION IS NOT THE SAME AS DETERMINED BY THE TAX ASSESSOR ON THE ROUTE SLIP.)

**NOTE: WHEN FILLING IN FORMS, PLEASE PRINT NEATLY AND FIRMLY OR TYPE. DO NOT USE RED INK OR PENCIL!**

**WE ARE ALLOWED 15 BUSINESS DAYS TO PROCESS YOUR PERMIT. PLAN ACCORDINGLY!**

**PROPERTY ADDRESS:** \_\_\_\_\_

**SUBMITTED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**REC'D BY (BUILDING DEPT):** \_\_\_\_\_ **DATE:** \_\_\_\_\_

# SITE PLAN REQUIREMENTS

## 1. SHEET SIZE

- A. FOR RESIDENTIAL LOTS: A MAXIMUM OF 24" X 36" WITH A SCALE OF 1" = 30' (MAX)
- B. FOR COMMERCIAL, INDUSTRIAL AND ALL OTHER USES: A MAXIMUM OF 36" X 48" WITH A SCALE OF 1" = 50' (MAXIMUM)

## 2. REQUIRED INFORMATION

### TITLE BLOCK

- 1. ASSESSOR'S PLAT AND LOT NUMBER
- 2. OWNER'S NAME AND ADDRESS
- 3. CONTACT PHONE NUMBER
- 4. DATE OF PLAN
- 5. PERSON PREPARING PLAN
- 6. DRAWING SCALE

### PLAN DETAILS

- 1. PROPERTY LINES WITH DIMENSIONS
- 2. CORNER ANGLES
- 3. AREA OF PARCEL
- 4. ANY AND ALL EASEMENTS AND ABUTTING EASEMENTS
- 5. NORTH ARROW
- 6. ADJACENT STREET NAMES
- 7. SIDEWALKS, CURBING AND CURB OPENING (EXISTING AND PROPOSED)
- 8. ALL EXISTING STRUCTURES AND ACCESSORY STRUCTURES INCLUDING POOLS, SHEDS, GARAGES, TOWERS, TRANSFORMERS, DUMPSTER PADS, ETC.
- 9. ALL PROPOSED STRUCTURES
- 10. PROPERTY LINE SETBACK DIMENSIONS TO ALL EXISTING AND PROPOSED STRUCTURES
- 11. LOT COVERAGE - EXISTING AND PROPOSED (SHOW ALL STRUCTURES)
- 12. PAVED AREAS
- 13. ISDS LOCATIONS
- 14. WALKWAYS
- 15. LANDSCAPED AREAS
- 16. SITE DRAINAGE (IF REQUIRED)
- 17. DRIVEWAYS- LOCATION AND DIMENSIONS. **INCLUDING CURB OPENING SIZE.**
- 18. OFF STREET PARKING LAYOUT INCLUDING DRIVEWAYS, AISLES, TRAFFIC FLOW PATTERNS AND HANDICAP REQUIRED PARKING SPACES.
- 19. RETAINING WALL LOCATIONS WITH HEIGHT DIMENSIONS.

**NOTE: UNLESS WAIVED BY THE BUILDING OFFICIAL, THE SITE PLAN MUST BE DRAWN BY A REGISTERED LAND SURVEYOR AS PER RHODE ISLAND STATE BUILDING CODE: 23-27.3-113.6.**

# CITY OF CRANSTON COMMERCIAL CODE REVIEW

## CURRENT CODES (AS OF 7/01/2013)

BUILDING CODE: SBC-1-2013. 2012 INTERNATIONAL BUILDING CODE WITH RI AMENDMENTS (7/1/13)  
PLUMBING CODE: SBC-3-2013. 2012 INTERNATIONAL PLUMBING CODE WITH RI AMENDMENTS (7/1/13)  
MECHANICAL CODE: SBC-4-2013. 2012 INTERNATIONAL MECHANICAL CODE WITH RI AMENDMENTS (7/1/13)  
ELECTRICAL CODE: SBC-5-2013. 2011 NATIONAL ELECTRICAL CODE WITH RI AMENDMENTS (8/1/13)  
ENERGY CODE: SBC-8-2012. 2012 INTERNATIONAL ENERGY CONSERVATION CODE WITH RI AMENDMENTS (7/1/13)  
FUEL GAS CODE: SBC-19-2013. 2012 INTERNATIONAL FUEL GAS CODE WITH RI AMENDMENTS (7/1/13)  
ACCESSIBILITY CODE: SBC-1-2013. 2013 INTERNATIONAL BUILDING CODE (INCLUDING ANSI A117.1-2009)  
TO ACCESS THE RHODE ISLAND AMENDMENTS: <http://sos.ri.gov/library/buildingcodes>  
REHABILITATION CODE: SRC-1-2002. 2002 RI STATE REHABILITATION BUILDING AND FIRE CODE FOR EXISTING BUILDINGS AND STRUCTURES.

**PLEASE CONTACT THE CRANSTON FIRE DEPARTMENT FOR THE CURRENT R.I. FIRE SAFETY CODE, LIFE SAFETY CODE AND SPRINKLER CODE. PHONE # 401-461-4227**

### PROVIDE THE BELOW INFORMATION ON YOUR PLANS

(IF APPLICABLE)

FROST DEPTH: 40" BELOW GRADE EAST OF I-295 AND 48" BELOW GRADE WEST OF I-295  
WIND LOAD DESIGN: 100 MPH (3 second gust)  
GROUND SNOW LOAD DESIGN: 30 PSF AND MINIMUM FLAT ROOF SNOW LOAD 30 PSF  
SEISMIC COEFFICIENTS: East of I-295: Ss 0.232, S1 0.060. West of I-295: Ss 0.231, S1 0.061.  
RAINFALL: 2.6" PER HOUR. 100 YEAR HOURLY RAINFALL RATE

### HVAC DESIGN PARAMETERS PER SBC-8 SECTIONS 301.1 AND 302.1

INTERIOR MAXIMUM: 72° F. HEATING	COOLING DEGREE DAYS: 371
INTERIOR MINIMUM: 75° F. COOLING	HEATING DEGREE DAYS: 6831
EXTERIOR WINTER: 0° F. HEATING (DRYBULB)	CLIMATE ZONE: 5A
EXTERIOR SUMMER: 87° F. DRY BULB, 71 ° WET BULB	LATITUDE: 41°-4' NORTH

CONSTRUCTION TYPE:  
SPRINKLERED?  
OCCUPANCY TYPE:  
BUILDING HEIGHT:  
OCCUPANCY LOAD:  
FLOOD ZONE DESIGN LOCATION:  
BUILDING SIZE, GROSS:  
BUILDING SIZE BY USE:  
BUILDING SIZE BY FLOOR:  
HEIGHT AND AREA LIMITATION CALCULATION:  
EGRESS WIDTHS CALCULATIONS:  
TRAVEL DISTANCES:

# CRANSTON COMMERCIAL PLAN DETAILS

**EXTERIOR ELEVATIONS**

**INTERIOR ELEVATIONS**

**GLAZING CALCULATIONS AND REQUIRED INSULATION SPECIFICATIONS (COMMCHECK)**

**FOUNDATION PLANS**

**WALL DETAILS AND SECTIONS**

**FLOOR CONSTRUCTION DETAILS**

**ROOF FRAMING PLAN**

**"STAMPED" ROOF TRUSS ENGINEERING**

**FOOTING DETAILS**

**FOUNDATION DETAILS**

**GENERAL NOTES AND DETAILS**

**SLAB DETAILS**

**PLUMBING PLAN**

**MECHANICAL PLANS**

**ELECTRICAL PLAN**

**HVAC PLANS (TO INCLUDE ENERGY CODE REQUIREMENTS) (COMMCHECK)**

**FAN SCHEDULE, AIR DEVICE SCHEDULE AND ROOF TOP UNIT SCHEDULE**

**SPRINKLER PLAN AND SPRINKLER SHOP DRAWINGS WITH CALCULATIONS**

**DETAIL DRAWINGS**

**CEILING HEIGHTS**

**MILLWORK DETAILS**

**DOOR PLAN SCHEDULE WITH HARDWARE DETAILS**

**ROOM SCHEDULE WITH FINISHES**

**FIXTURE PLAN / SCHEDULE**

**DEMOLITION PLANS**

**COVERSHEET WITH CODE DETAILS**

**SITE PLANS (SURVEYED)**

**REFLECTED CEILING PLAN**

**FLOOR PLANS WITH ROOM AND AREA NAMES**

**FIRE ALARM PLAN**

**ELECTRICAL SYMBOL SCHEDULE**

**ELECTRICAL PANEL BOARD DETAILS AND LOCATIONS**

**ELECTRICAL LIGHTING PLAN (TO INCLUDE ENERGY CODE REQUIREMENTS) (COMMCHECK)**

**ELECTRICAL POWER PLAN WITH LOAD CALCULATIONS**

**ARCHITECTURAL PLANS**

**ACCESSIBILITY PLANS**

**LANDSCAPE PLANS**

# LONG FORM PERMIT #B BUILDING PERMIT

CITY OF CRANSTON

APPLICATION DATE: \_\_\_\_\_ PLAT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ PARCEL # \_\_\_\_\_ AREA: \_\_\_\_\_

**JOBSITE ADDRESS:** \_\_\_\_\_ ISSUED BY: \_\_\_\_\_

NUMERICAL CODE: 07 CODE EDITION: SBC - \_\_\_\_\_ ZONING DISTRICT: \_\_\_\_\_ CENSUS TRACT: \_\_\_\_\_

OWNER: \_\_\_\_\_ PHONE # \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
(IF DIFFERENT FROM JOBSITE ADDRESS)

CONTRACTOR: \_\_\_\_\_ PHONE # \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CONT. REG. # \_\_\_\_\_ EXP. DATE: \_\_\_\_\_

ARCH. or ENG.: \_\_\_\_\_ PHONE # \_\_\_\_\_

ADDRESS: \_\_\_\_\_ LIC # \_\_\_\_\_

**DESCRIPTION OF WORK TO BE PERFORMED:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*\*\*SEE BACK OF THIS APPLICATION FOR ADDITIONAL REQUIRED INFORMATION\*\*\***

**PROPOSED USE:**  SINGLE FAMILY  TWO FAMILY  R-2 THREE FAMILY  R-2 APARTMENTS  R-3 ATTACHED 1 & 2 FAMILY (TOWNHOUSES)

B-BUSINESS  M-MERCANTILE  MIXED USE  A-1 THEATRES  A-2 RESTAURANT / NIGHTCLUB  A-3 ASSEMBLY  A-4 ARENAS

E-EDUCATIONAL  R-4 ASSISTED LIVING 9-16  R-1 HOTELS  S-1 STORAGE (MODERATE HAZARD)  S-2 STORAGE (LOW HAZARD)

F-1 FACTORY (MODERATE HAZARD)  F-2 FACTORY (LOW HAZARD)  H-1 HIGH HAZARD  H-2 HIGH HAZARD  H-3 HIGH HAZARD  H-4 HIGH HAZARD

H-5 HIGH HAZARD  I-1 INSTITUTIONAL  I-2 INSTITUTIONAL  I-3 INSTITUTIONAL  I-4 INSTITUTIONAL (DAYCARE)  U-UTILITY / MISCELLANEOUS

**PROPOSED ACCESSORY USE:**  SWIMMING POOL  GARAGE  CARPORT  DECK  SHED  SUNROOM  FIREPLACE  RETAINING WALL

TENT  FENCE (OVER 6' HIGH)  OTHER: SPECIFY \_\_\_\_\_

**ESTIMATED COST MATERIAL AND LABOR**

GENERAL	\$ _____
ELECTRICAL	\$ _____
PLUMBING	\$ _____
HVAC / MECHANICAL	\$ _____
OTHER: ELEVATOR, ETC	\$ _____
<b>TOTAL COSTS</b>	<b>\$ _____</b>

**FEES RECEIVED**

CRANSTON PERMIT FEE	\$ _____
RI ADA / CE FEE	\$ _____
RI RADON FEE	\$ _____
<b>TOTAL FEE DUE</b>	<b>\$ _____</b>

1 & 2 FAMILY DWELLINGS LIMITED TO CE/ADA FEE OF \$50.00 MAXIMUM.

ALL OTHER ADA FEES ARE \$1.00 PER \$1,000.00 OF CONSTRUCTION COSTS. BASED ON GENERAL AND FIRE SUPPRESSION COSTS.

**Applicant Affidavit:**

I hereby certify that I have the authority to make the foregoing application, that the application is correct and that the owner of this building and the above signed agree to conform to all applicable codes of the Rhode Island State Building Code and ordinances of the City of Cranston. Provided that the person accepting this permit shall in every respect conform to the terms of this application and to the provisions of the statutes and ordinances relating to zoning, construction alteration and maintenance of buildings in the City of Cranston and shall begin work on said building within six months from the date hereof and prosecute the work thereon to a speedy completion. Any person who shall violate any of the statutes and ordinances relating to zoning, construction, alteration and maintenance of buildings in the City of Cranston shall be punished by penalties imposed by the Rhode Island State Building Code and the City of Cranston Municipal Code.

**X** \_\_\_\_\_ DATE \_\_\_\_\_

APPLICANT'S SIGNATURE

DATE GRANTED: \_\_\_\_\_ BUILDING OFFICIAL \_\_\_\_\_

INSPECTION TYPE: 05/13-GS DATE APPROVED: \_\_\_\_\_ INSPECTOR: \_\_\_\_\_

**POST THIS PERMIT SO THAT THE FRONT OF THIS PAGE IS VISIBLE FROM THE STREET**

ON REMOTE SITES, THIS PERMIT MAY BE KEPT WITHIN THE CONTRACTOR'S VEHICLE, READY FOR INSPECTION.

**PROVIDE THE INFORMATION BELOW (IF REQUIRED)**

Enter the information below only if known to be accurate. If unsure, leave blank until discussing it with the building inspector.

STAMPED PRINTS  N/A  YES  NO      CERTIFICATE OF OCCUPANCY  N/A  YES  NO      REHAB CODE  N/A  YES  NO

TYPE OF IMPROVEMENT:  MODIFICATION TO EXISTING  NEW STRUCTURE  ADDITION TO EXISTING  FOUNDATION ONLY

OWNERSHIP:  TAXABLE  TAX EXEMPT  MUNICIPAL

TYPE OF CONSTRUCTION:  N/A  5B  5A  4  3B  3A  2B  2A  1B  1A      SPRINKLERS  YES  NO  N/A

USE OF EACH FLOOR:  N/A      BASEMENT: \_\_\_\_\_ 1<sup>ST</sup> \_\_\_\_\_ 2<sup>ND</sup> \_\_\_\_\_  
 3<sup>RD</sup> \_\_\_\_\_ 4<sup>TH</sup> \_\_\_\_\_ 5<sup>TH</sup> \_\_\_\_\_ OTHER: \_\_\_\_\_

USE OF STRUCTURE:  N/A      PREVIOUS: \_\_\_\_\_      PROPOSED USE: \_\_\_\_\_

SETBACKS FROM PROPERTY LINES:  N/A      FRONT: \_\_\_\_\_ REAR: \_\_\_\_\_ LEFT SIDE: \_\_\_\_\_ RIGHT SIDE: \_\_\_\_\_

BUILDING DIMENSIONS:  N/A      HEIGHT: \_\_\_\_\_ WIDTH: \_\_\_\_\_ DEPTH: \_\_\_\_\_

# OF STORIES: \_\_\_\_\_      BASEMENT?  N/A  YES  NO      TOTAL FLOOR AREA (WITHOUT BASEMENT): \_\_\_\_\_

WATER SUPPLY:  N/A  PUBLIC  PRIVATE  INDIVIDUAL WELL

TYPE OF SEWAGE DISPOSAL:  N/A  PUBLIC  PRIVATE      OWTS # \_\_\_\_\_      DATE: \_\_\_\_\_      # OF DESIGN UNITS: \_\_\_\_\_

FLOOD HAZARD AREA:  N/A  YES  NO      FLOOD ZONE: \_\_\_\_\_      LOWEST FLOOR LEVEL: \_\_\_\_\_ (INCLUDES BASEMENTS)

**FOR INSPECTIONS DEPARTMENT USE ONLY**

REQ INSP	BUILDING 401-780-6056	BY	DATE	REQ INSP	PLUMBING 401-780-6056	BY	DATE	REQ INSP	ELECTRICAL 401-780-6056	BY	DATE
	EROSION CONTROLS				SEWER				UNDER GROUND		
	SETBACKS				PRE-SLAB				TEMP SERVICE		
	FOUNDATION FOOTINGS				ROUGH				PERM SERVICE		
	FOUNDATION FORMS				FINAL				ROUGH		
	PRIOR TO BACKFILL			REQ INSP	MECHANICAL 401-780-6056	BY	DATE		FINAL		
	PIERS				ROUGH			REQ INSP	FIRE ALARM 401-780-6014	BY	DATE
	PRE-SLAB				FINAL				ROUGH		
	DECK/PORCH FOOTINGS			REQ INSP	SIGNS 401-780-6056	BY	DATE		FINAL		
	GROUT / BOND BEAM				SETBACKS			REQ INSP	FIRE PREV. 401-461-4227	BY	DATE
	PARTIAL ROUGH				FOOTINGS				ROUGH		
	ROUGH				FASTENING				SUPPRESSION ACCEPTANCE		
	INSULATION				FINAL				FINAL		
	WALLBOARD			REQ INSP	CURB/SIDEWALK 401-780-6116	BY	DATE	REQ INSP	SMOKE/CO'S 401-461-4227	BY	DATE
	PRE-CEILING				FINAL				ROUGH		
	GRADE			REQ INSP	ZONING 401-780-6012	BY	DATE		FINAL		
	LANDSCAPE				FINAL			REQ INSP	OTHER(S)	BY	DATE
	PARKING			REQ INSP	PLANNING/DPRC 401-780-3136	BY	DATE				
	PARTIAL FINAL				FINAL						
	FINAL										

# CITY OF CRANSTON INSPECTION REQUIREMENTS

THE FOLLOWING SHALL APPLY TO ALL CONSTRUCTION PROJECTS:

1. **APPROVED** SITE PLANS AND CONSTRUCTION PLANS **MUST** BE AVAILABLE AT THE BUILDING SITE AT **ALL** TIMES FOR THE INSPECTOR'S USE.
2. **ALL** PERMIT CARDS **MUST** BE POSTED ON THE BUILDING SITE AT ALL TIMES.
3. SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, MECHANICAL, PLUMBING AND SEWER INSTALLATIONS.
4. **ANY** CHANGES IN THE APPROVED PLANS **MUST** BE RE-SUBMITTED TO THE FIRE DEPARTMENT (WHEN REQUIRED) AND BUILDING INSPECTOR FOR FULL REVIEW AND APPROVAL PRIOR TO PERFORMING THE CHANGES.
5. INSPECTION REQUESTS **MUST** BE CALLED IN AT LEAST 24 HOURS IN ADVANCE. **NO EXCEPTIONS!** YOU **MUST** SPEAK TO THE RESPECTIVE INSPECTOR **ONLY**, TO SCHEDULE INSPECTIONS. PERMIT NUMBERS MUST BE PROVIDED TO THE INSPECTOR AT THIS TIME OR INSPECTIONS WILL NOT BE SCHEDULED!
6. WORKING WITHOUT A PERMIT: WHENEVER THE SCOPE OR TERMS OF ANY PERMIT IS EXCEEDED OR NEGLECTED, (INCLUDING MISSED REQUIRED INSPECTIONS) **A PENALTY FEE OF \$500.00 WILL BE ASSESSED PER CITY CODE! AND WILL REQUIRE DOCUMENTATION FROM A RI LICENSED DESIGN PROFESSIONAL!**
7. A \$50.00 RE-INSPECTION FEE **WILL** BE REQUIRED IF **ANY** INSPECTOR IS RECALLED TO **ANY** FAILED INSPECTION.
8. CERTIFICATES OF OCCUPANCY WILL BE ISSUED WITHIN **10** BUSINESS DAYS AFTER ALL FINAL INSPECTIONS HAVE BEEN APPROVED. **PLAN ACCORDINGLY! OCCUPANCY PRIOR TO RECEIVING A C.O. IS ILLEGAL!**
9. ALL PERMITS BECOME NULL AND VOID IF NO INSPECTION IS CALLED FOR WITHIN SIX MONTHS OF ISSUANCE OF THE PERMIT OR SIX MONTHS LAPSE BETWEEN INSPECTIONS.

## REQUIRED INSPECTIONS

1. **SITE AND FOUNDATION:** TO BE CALLED FOR PRIOR TO POURING **ANY** CONCRETE. THIS INSPECTION INCLUDES EROSION CONTROL, FOOTING FORMS, SETBACK AND SOIL COMPACTION CERTIFICATION. **SOIL EROSION CONTROLS MUST BE IN PLACE PRIOR TO ANY EXCAVATION WORK. FORMS/SETBACKS WILL NOT BE INSPECTED UNTIL SOIL CONTROLS ARE IN PLACE! FAILURE TO PROVIDE CONTROLS WILL RESULT IN A \$50.00 RE-INSPECTION FEE.**
2. **BACKFILL:** TO BE CALLED FOR AFTER DAMP PROOFING AND PERIMETER INSULATION IS INSTALLED, BUT PRIOR TO **ANY** BACKFILL BEING PLACED.
3. **DECK FOOTINGS, PIERS AND PRE-SLAB:** TO BE INSPECTED FOR SIZE, DEPTH AND SPACING PRIOR TO POURING.
4. **ROUGH PLUMBING, MECHANICAL, ELECTRICAL AND FIRE:** INSPECTIONS ARE TO BE COMPLETED **AND** APPROVED BY THE RESPECTIVE INSPECTOR PRIOR TO CALLING FOR A STRUCTURAL INSPECTION.
5. **STRUCTURAL / FRAMING INSPECTION:** TO BE CALLED FOR PRIOR TO ANY INSTALLATION OF INSULATION INSIDE THE STRUCTURE. THE STRUCTURAL INSPECTION **MUST** BE APPROVED PRIOR TO ANY INSULATION INSTALLATION.
6. **INSULATION AND DRAFT STOPPING:** TO BE CALLED FOR AND APPROVED BY THE STRUCTURAL INSPECTOR PRIOR TO CLOSING IN ANY WALLS, CEILINGS AND INACCESSIBLE AREAS.
7. **FINALS:** TO BE CALLED FOR AT THE COMPLETION OF THE BUILDING BUT **PRIOR TO FURNISHING OR STOCKING.** THIS INCLUDES PLUMBING, MECHANICAL ELECTRICAL, STRUCTURAL, FIRE DEPARTMENT, ZONING, SITE PLAN REVIEW, HIGHWAY DEPARTMENT AND ANY OTHER FINAL INSPECTIONS AS REQUIRED BY THE CITY.
8. **OTHER PERMITS AND INSPECTIONS:** AS REQUIRED. MAY INCLUDE ALARMS, CURBING, SPRINKLERS OR ANY OTHER THAT MAY BE REQUIRED FOR A CERTIFICATE OF OCCUPANCY.

## AFFIDAVIT

I, THE PROPERTY OWNER/CONTRACTOR HEREBY ACKNOWLEDGE RECEIVING THIS INSPECTION REQUIREMENT NOTICE AND FULLY UNDERSTAND ALL THE ABOVE REQUIREMENTS.

DATE:  
11/10-GS

SIGNATURE: \_\_\_\_\_

**CITY OF CRANSTON  
CERTIFICATE OF OCCUPANCY CHECK LIST**

01. \_\_\_\_\_ FINAL SMOKE DETECTOR AND CARBON MONOXIDE DETECTOR INSPECTION COMPLETED AND APPROVED BY THE FIRE DEPARTMENT?
02. \_\_\_\_\_ FINAL ELECTRICAL INSPECTION COMPLETED AND APPROVED?
03. \_\_\_\_\_ FINAL MECHANICAL INSPECTION COMPLETED AND APPROVED?
04. \_\_\_\_\_ FINAL PLUMBING INSPECTION COMPLETED AND APPROVED?
05. \_\_\_\_\_ FINAL STRUCTURAL INSPECTION COMPLETED AND APPROVED?
06. \_\_\_\_\_ CERTIFICATE OF CONFORMANCE FOR SEPTIC SYSTEM ON FILE? (IF REQUIRED)
07. \_\_\_\_\_ SEWER CONNECTION COMPLETED AND APPROVED? (IF REQUIRED)
08. \_\_\_\_\_ WATER METER INSTALLATION COMPLETED AND APPROVED?
09. \_\_\_\_\_ WESTERN CRANSTON WATER DISTRICT FEE PAID IN FULL? (IF REQUIRED)
10. \_\_\_\_\_ CURB INSPECTION COMPLETED AND APPROVED BY HIGHWAY DEPARTMENT? (LETTER ON FILE)
11. \_\_\_\_\_ FINAL FIRE ALARM INSPECTION COMPLETED AND APPROVED BY FIRE DEPARTMENT?
12. \_\_\_\_\_ FINAL FIRE PREVENTION INSPECTION COMPLETED AND APPROVED BY FIRE DEPARTMENT?
13. \_\_\_\_\_ LOT PROPERLY GRADED TO PREVENT RUNOFF ONTO ABUTTING PROPERTIES?
14. \_\_\_\_\_ TEMP. C.O. AFFIDAVIT COMPLETED AND NEW BOND ON FILE WITH BUILDING INSPECTOR?
15. \_\_\_\_\_ ALL DISTURBED AREAS ON LOT ARE LANDSCAPED?
16. \_\_\_\_\_ DRIVEWAYS AND WALKWAYS INSTALLED?
17. \_\_\_\_\_ FINAL INSPECTION BY THE SITE PLAN REVIEW COMMITTEE (PLANNING DEPARTMENT) COMPLETED AND APPROVED?
18. \_\_\_\_\_ FINAL INSPECTION BY THE ZONING DEPARTMENT COMPLETED AND APPROVED?
19. \_\_\_\_\_ ENERGY CERTIFICATE ATTACHED TO OR NEAR THE ELECTRICAL PANEL. (IF REQUIRED)

**NOTES:**

1. DO NOT STORE, STOCK OR FURNISH THIS BUILDING UNTIL A CERTIFICATE OF OCCUPANCY IS ISSUED OR UNTIL YOU RECEIVE APPROVAL FROM THE BUILDING OFFICIAL.
2. ALL TRADES PEOPLE MUST CALL IN THEIR OWN FINAL INSPECTIONS.
3. MANDATORY \$50.00 RE-INSPECTION FEE FOR ANY FAILED INSPECTION.
4. RI LAW # 23-27.3-120.6 ALLOWS THE BUILDING INSPECTOR 10 BUSINESS DAYS AFTER ALL FINAL APPROVALS TO ISSUE A CERTIFICATE OF OCCUPANCY. PLAN AHEAD!!! NO EXCEPTIONS!!!
5. MINIMUM OF 24 HOURS NOTICE FOR ALL INSPECTIONS.

RESIDENTIAL BUILDING INSPECTOR: 780-6011  
COMMERCIAL BUILDING INSPECTOR: 780-6015  
ELECTRICAL INSPECTOR: 780-6055  
PLUMBING INSPECTOR: 780-6053  
MECHANICAL INSPECTOR: 780-6054  
HIGHWAY DEPARTMENT: 942-9200

FIRE PREVENTION: 461-4227  
FIRE ALARM DIVISION: 780-4014  
SMOKE DETECTORS: 461-4227  
CO DETECTORS: 461-4227  
PLANNING DEPARTMENT: 780-3136  
ZONING: SAME AS BUILDING INSPECTOR

# AGENT / CONTRACTOR AUTHORIZATION

(FOR AGENT / CONTRACTOR TO MAKE APPLICATION FOR PERMIT)

The undersigned, being duly sworn, upon oath, depose and state as follows:

I \_\_\_\_\_, owner of the property

located at \_\_\_\_\_ PLAT \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT(S) \_\_\_\_\_

hereby authorize \_\_\_\_\_

Agent Title (circle one): Owner / Owner's agent / Lessee / Lessee's agent / Architect / Licensed Engineer / Other: \_\_\_\_\_

LICENSE / REGISTRATION # \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

to act as my agent to make application for the permitting and construction to be performed at the above referenced property.

SIGNED \_\_\_\_\_ DATE: \_\_\_\_\_  
(OWNER)

SUBSCRIBED AND SWORN BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_

(NOTARY PUBLIC)

MY COMMISSION EXPIRES ON: \_\_\_\_\_

**§ 23-27.3-113.3 By whom application is made.** – Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either or by the licensed engineer or architect employed in connection with the proposed work. If the application is made by a person other than the owner in fee, it shall be accompanied by a duly verified affidavit by the owner or the qualified person making the application that the proposed work is authorized for the purposes of making the application. The full names and addresses of the owner, lessee, applicant, and of the responsible officers, if the owner or lessee is a corporate body, shall be stated in the application.

### § 23-27.3-113.3.1 Applications for work requiring licensed workers.

(a) Prior to the approval of a permit for which a state law requires licensed persons to be responsible for the plumbing, mechanical, electrical, and fire alarm work, the licensed person(s) shall show the building official a recognized form of identification from the state licensing boards and sign the permit. The local official may verify the work is being done properly in the following manner:

(1) The local official may at any time request the workers on the project to show proof of his or her license to perform the work, or

(2) If the worker is not a licensed person, then the local official may take whatever remedial actions allowed by the code pertaining to the improper work found in violation. The workers found to be doing work without a valid Rhode Island license shall be reported to the appropriate licensing board for sanctions and penalties.

(b) The owner/occupant of a single family dwelling shall be exempt from the requirements of subsection (a), but must obtain a permit, be inspected by the local official in accordance with the provisions of the code, and obtain approval of the work prior to use of the completed alteration. Additionally, in order to be exempt from the licensing requirements of subsection (a), the owner/occupant must undertake the work required to be licensed without the assistance of others.

### § 23-27.3-113.3.2 Applications for work requiring registered workers.

(a) Prior to the approval of a permit issued to any contractor for work which state law requires that said contractor be registered, the registered contractor shall show the building official a recognized form of identification from the contractors' registration board and sign the permit. The local official may verify the work is being done properly in the following manner:

If the worker is not a registered person, then the local official may take whatever remedial actions allowed by the code pertaining to the improper work found in violation. The workers found to be doing work without a valid Rhode Island registration shall be reported to the appropriate registration board for sanctions and penalties.

(b) The owner/occupant of single family dwelling shall be exempt from the registration requirements of subsection (a), but must obtain a permit, be inspected by the local official in accordance with the provisions of the code, and obtain approval of the work prior to use of the completed alteration. Additionally, in order to be exempt from the registration requirements of subsection (a), the owner/occupant must undertake the work required to be licensed without the assistance of others who are compensated.

# OWNER AFFIDAVIT

(FOR OWNER TO PERFORM WORK)

The undersigned, being duly sworn, upon oath, depose and state as follows:

I \_\_\_\_\_ am the owner of the property

located at: \_\_\_\_\_ Cranston, RI.

On \_\_\_\_\_, I applied for and received a:

Building permit # \_\_\_\_\_ Electrical permit # \_\_\_\_\_

Mechanical permit # \_\_\_\_\_ Plumbing permit # \_\_\_\_\_

from the City of Cranston Building Official.

I as owner will undertake all work required to be registered without the assistance of others who are compensated.

I will ensure that all the work performed will be compliant to all related codes and that I will make all changes needed to correct any code violations.

I will ensure that the work is inspected by the proper code officials and will obtain all approvals prior to its use.

In the event that I decide to hire a contractor to perform work relative to the above mentioned permit(s), I will hire a licensed and / or registered contractor who will provide their license and / or registration number in person to the Building Official's office and sign the permit.

SIGNED: \_\_\_\_\_ (OWNER)

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**CITY OF CRANSTON**  
**PUBLIC IMPROVEMENT BOND**  
**RECEIPT AND AFFIDAVIT**

**SURETY FOR PUBLIC IMPROVEMENTS IN THE AMOUNT OF \$3,000.00**

**PROPERTY LOCATION:** \_\_\_\_\_

**ASSESSORS PLAT #** \_\_\_\_\_ **LOT #** \_\_\_\_\_

**OWNERS NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP CODE:** \_\_\_\_\_

**TELEPHONE #** \_\_\_\_\_

IT IS MY UNDERSTANDING THAT THE CRANSTON BUILDING INSPECTOR WILL NOT ISSUE A CERTIFICATE OF OCCUPANCY UNTIL ALL THE REQUIRED IMPROVEMENTS AS MANDATED BY THE CRANSTON CITY CODE, SECTIONS 12.04.040, 12.04.050 and 15.04.160 ARE COMPLETED AND APPROVED BY THE BUILDING INSPECTOR. (SEE BACK OF THIS PAGE TO REFERENCE THE ABOVE MENTIONED CITY CODE SECTIONS.)

THESE ITEMS INCLUDE BUT ARE NOT LIMITED TO PRECAST CONCRETE CURBING INSTALLATION, ROADWAY PAVING PERTINENT TO THE CURBING INSTALLATION AND UTILITY INSTALLATION, LANDSCAPING OF ALL DISTURBED AREAS (LOAM AND SEED) AND SIDEWALK INSTALLATION.

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

REC'D BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**12.04.040 Official street map—Certain street improvements required prior to issuance of building permits.**

No permit for the erection of any building shall be issued unless the entire frontage of the building lot abuts a street which has been placed on the official map giving access to the proposed structure, and before a permit shall be issued, such street shall be certified to be suitably improved, or such suitable improvements shall have been assured by means of a performance guarantee, in accordance with rules and regulations duly adopted. Where the enforcement of this section would entail practical difficulty or unnecessary hardship, or where the circumstances of the case do not require the structure to be related to a street, the board may, in a specific case and after a public hearing for which reasonable notice has been given to all interested parties and at which parties in interest and others shall have an opportunity to be heard, in accordance with the rules of the board, make reasonable exceptions and issue a permit subject to conditions that will assure adequate access for firefighting equipment, ambulances and other emergency vehicles necessary for the protection of health and safety and that will protect any future street layout shown on the official map. (Prior code § 27-21)

**12.04.050 Issuance of a permit for occupancy.**

No permit for the occupancy of any building shall be issued unless the entire frontage of building lot shall be suitably improved in accordance with city road construction standards, including but not limited to sidewalks, curbing, pavement, and such other utilities as may be available.

Where the enforcement of this section would entail practical difficulty or unnecessary hardship, the building inspector, with the approval of the director of public works, may in a specific case make reasonable exceptions. (Prior code § 27-21.1)

**15.04.160 Certificate of occupancy and surety for public improvements.**

At the time of issuance of a building permit, the building inspector shall require the owner of the property to post surety in the amount of three thousand dollars(\$3,000.00). Said surety shall be in the form of a bond, treasurer's or cashier's check and shall remain in full force and effect until such time as a certificate of occupancy is issued by the building inspector. Said surety shall be posted to assure that all improvements: i.e. curbing, sidewalks, driveway aprons, drains, sewers, erosion control measures, street cleaning and sweeping, debris removal, on site landscaping and drainage etc. are properly installed and have not been damaged during construction of said structure. Prior to the issuance of a certificate of occupancy, the building inspector shall inspect the property in question to determine if all construction meets with the building code of the city. At the discretion of the building inspector, he or she may request such other city departments to assist in the inspection to assure that all regulations and requirements of the city have been met.

Where the enforcement of this section would entail practical difficulty or unnecessary hardship, the building inspector, with the approval of the director of public works, may in a specific case make reasonable exceptions. (Prior code § 5-13)

# PROJECT CERTIFICATION

PROPERTY OWNER OF RECORD: \_\_\_\_\_ DATE: \_\_\_\_\_

PROJECT TITLE: \_\_\_\_\_ PLAT: \_\_\_\_\_ LOT: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

NAME OF BUILDING: \_\_\_\_\_

SCOPE OF PROJECT: \_\_\_\_\_

**In accordance with Section 23-27.3-128.0 et al of the Rhode Island State Building Code.**

I, \_\_\_\_\_ RI reg. # \_\_\_\_\_,

being a registered professional Architect/Engineer hereby certifies that on behalf of the owner, I shall be responsible for the following as per RIGL 23-27.3-128.2.2:

**23-27.3-128.2.2 Responsibilities:** A professional engineer or registered architect on behalf of the owner shall be responsible for the following:

1. Review of the shop drawings, samples and other submittals of the contractor as required by the construction contract documents submitted for permit and approval for conformance to the design concept.
2. All change orders to the contract documents shall be submitted to the Building Official after approval by the professional engineer or registered architect.
3. Review and approval of the testing procedures listed in section 23-27.3-128.4 and Chapter 35 of the RI SBC-1- \_\_\_\_\_. The engineer or architect shall notify the owner, building official and contractor of the results of all tests and required corrective measures which need to be taken.
4. Insure special engineering or architectural inspection of critical construction components requiring controlled materials or construction specified in the accepted engineering practice standards as listed in Chapter 35 of the RI SBC-1- \_\_\_\_\_.
5. The professional engineer or registered architect or his or her representative shall provide the necessary professional services and be present on the construction site on a regular and periodic basis to determine that, generally, the work is proceeding in accordance with the documents approved for the permit.

**I shall be responsible for the below indicated discipline(s):**

_____ PLUMBING	_____ ARCHITECTURAL	_____ ENERGY CONSERVATION
_____ MECHANICAL	_____ CIVIL / SITE	_____ ACCESSIBILITY
_____ FUEL GAS	_____ STRUCTURAL	_____ FIRE PROTECTION
_____ ELECTRICAL	_____ OTHER (specify)	_____ ENTIRE PROJECT

**§ 23-27.3-128.2.3 Reporting.** – The professional engineer or registered architect shall submit periodically, in a form at regular construction inspection intervals acceptable to the building official, a progress report together with pertinent comments. At the completion of construction, the engineer or architect shall submit to the building official a report as to the satisfactory completion and the readiness of the project for occupancy (excepting any items not endangering the occupancy or operation and listing pertinent deviations from the approved permit documents).

(Over)

**PROJECT CERTIFICATION (CONT.)**

**Pursuant to Section 23-27.3-128.2.3, I shall submit project inspection reports, as determined by the Building Official, together with pertinent comments to the Building Official. Prior to the issuance of a Certificate of Occupancy or any final approval granted by the Building Official, I shall submit a final report as to the satisfactory completion and readiness of the project for occupancy.**

**Firm name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone #** \_\_\_\_\_

\_\_\_\_\_  
(Stamp)

\_\_\_\_\_  
(Signature of Architect / Engineer)

**§ 23-27.3-128.1.1 Owner's responsibilities.** – (a) The owner shall be responsible for providing the services as required in § 23-27.3-128.3(1) – (3). The contractual rights of the owner shall be preserved in that he or she will still be able to assign the duties for which he or she is responsible to whatever person he or she desires, so long as the person so assigned qualifies to fulfill the requirements of this section of the code.

(b) When the owner retains, or is required by the building official to retain, the services of an architect or engineer, the architect or engineer shall provide the services as required in § 23-27.3-128.2.2.

(c) The building official shall require the owner to certify to the requirements of subsection (a) or (b) prior to the issuance of a permit to the owner or his or her agent.

**I hereby acknowledge the above and agree to notify the Building Official of any changes to the above agreement.**

\_\_\_\_\_  
(Signature of Owner)

**FOR OFFICE USE ONLY**

**DATE APPROVED:** \_\_\_\_\_ **PERMIT #** \_\_\_\_\_

# ASBESTOS ABATEMENT AFFIDAVIT

Rhode Island State Law requires all buildings that are to be renovated or demolished other than a private residence to be inspected for the presence of asbestos containing materials and unless subject to exemptions, the appropriate response actions shall be undertaken (See Section 23-24.5 Rhode Island General Law). The form below shall be completed by all applicants for building or demolition permits to renovate or demolish a building or structure. This form **must be signed** by the owner or an authorized agent of the owner and **one of the applicable boxes must be checked**.

- The building permit for the original construction of the building listed above was issued after January 1, 1985; therefore, the building is not subject to asbestos certification requirements.
- The above building is a private residence and is designated within the Rhode Island State Building Code as an R- 3 or R-4 use occupancy, and is, therefore, exempt from asbestos inspection requirements.
- The combined amount of regulated asbestos-containing material involved in the renovation or demolition is less than the amount designated as a "spot repair", and is therefore exempt from asbestos inspection requirements.
- The affected portions of the above building have been inspected for the presence of asbestos by an individual licensed to perform such inspections pursuant to Rhode Island General Law 23-24.5 and that no asbestos-containing materials were found. (Please attach a certified copy of the report.)
- The affected portions of the above building have been inspected for the presence of asbestos by an individual licensed to perform such inspections pursuant to Rhode Island General Law 23-24.5 and that the appropriate response actions will be undertaken with the requirements of said law. (Please attach a certified copy of the approved abatement plan.)

**RIGL 23-24.5-12:** No building or demolition permit involving asbestos abatement shall be issued by any municipal or state official unless the application for the permit includes a certified copy of an approved abatement plan and a certified copy of the license of the Asbestos Contractor who shall undertake the work. (Approved means: by the Rhode Island Department of Health)

Owner Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Address Where Work Is to Be Performed: \_\_\_\_\_

Plat # \_\_\_\_\_ Lot # \_\_\_\_\_

## Signature of Owner or Agent

### DEFINITIONS:

**Demolition** - The wrecking or taking out of any load-supporting structural member of a facility together with any related handling operations or the intentional burning of any facility. (See also: Structural Member)

**Private Residence** - Any structure which is designated within National Building Code Use Groups R3 or R4.

**Spot Repair** - Any removal, repair, encapsulation, enclosure or other disturbance which encompasses: (1) up to ten (10) linear feet of asbestos from piping and/or (2) up to twenty five (25) square feet of asbestos from any surfaces other than pipes. Large project divided into smaller segments are not Spot Repairs.

**Structural Component** - Any pipe, duct, boiler, tank, reactor, turbine or furnace at or in a facility or any structural member of a facility. (See also: Structural Member)

**Structural Member** - Any load-supporting member of a facility, such as beams and load-supporting walls or any non-load-supporting member, such as ceilings and non-load-supporting walls.

**Structure** - A whole facility, building or a major portion thereof, such as a building wing.

# CITY OF CRANSTON

# PERMIT ROUTE SLIP

**NOTE: IT IS THE APPLICANT'S RESPONSIBILITY TO COMPLETE THE NECESSARY STOPS WITH THE APPROPRIATE DEPARTMENTS AT CITY HALL. *SITE PLAN MUST ACCOMPANY THIS ROUTE SLIP!***

ADDRESS: \_\_\_\_\_

PROJECT DESCRIPTION: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE # \_\_\_\_\_

**1.        BUILDING INSPECTIONS AND ZONING (1090 CRANSTON STREET ROOM 102) (401-780-6012)**

- A. OWNER OF RECORD \_\_\_\_\_
- B. ASSESSOR'S PLAT AND SECTION # \_\_\_\_\_ ASSESSOR'S LOT #(S): \_\_\_\_\_
- C. TAXES PAID UP TO DATE?           YES           NO    VERIFIED BY: \_\_\_\_\_
- D. ANY ZONING VARIANCES NEEDED?           YES           NO           TO BE DETERMINED
- E. DEM ISDS APPROVAL REQUIRED?           YES           NO           TO BE DETERMINED
- F. FLOOD ZONE: \_\_\_\_\_ FLOOD ELEVATION: \_\_\_\_\_ ELEVATION CERTIFICATE REQUIRED:        YES           NO
- SIGNED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**2.        ENGINEERING DIVISION (1090 CRANSTON STREET ROOM 201) (401-780-6117)**

- IS ROAD PAVED?           YES           NO
- BOND AVAILABLE?           YES           NO

SIGNED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**3.        PLANNING DEPARTMENT (CITY HALL ROOM 309) (401-780-3136)**

- A. SUBDIVISION OR LAND DEVELOPMENT PLAN REQUIRED?           YES           NO
- B. POSSIBLE WETLANDS APPROVAL REQUIRED?           YES           NO
- C. CFIF IMPACT FEES PAID AT SUBDIVISION?           YES           NO           N/A
- EASTERN IMPACT FEE DUE: \$ 593.46 X \_\_\_\_\_ UNITS = \$ \_\_\_\_\_ TOTAL AMOUNT DUE**
- WESTERN IMPACT FEE DUE: \$1,389.50 X \_\_\_\_\_ UNITS = \$ \_\_\_\_\_ TOTAL AMOUNT DUE**
- D. WCWD CONNECTION FEE PAID AT SUBDIVISION?           YES           NO           N/A
- RESIDENTIAL FEE DUE: \$3,071.00 X \_\_\_\_\_ UNITS = \$ \_\_\_\_\_ TOTAL AMOUNT DUE**
- NON RESIDENTIAL FEE DUE: \$6,003.00 X \_\_\_\_\_ DEVELOPED ACRES = \$ \_\_\_\_\_ TOTAL DUE**
- E. POSSIBLE CRMC APPROVAL?           YES           NO
- F. INSIDE A LOCAL HISTORIC DISTRICT OR RIHPC APPROVAL?           YES           NO
- G. INSIDE A STATE ENTERPRISE ZONE?           YES           NO
- H. SITE PLAN REVIEW REQUIRED?           YES           NO
- I. SITE PLAN REVIEW APPROVED?    DATE: \_\_\_\_\_           YES           NO

SIGNED BY: \_\_\_\_\_ DATE: \_\_\_\_\_



# WORK EXEMPT FROM PERMIT COMMERCIAL CODE SBC-1-2013

**105.2 Work exempt from permit.** Exemptions from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Permits shall not be required for the following:

## **Building:**

1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed 120 square feet (11 m<sup>2</sup>).
2. Fences not over 7 feet (1829 mm) high.
3. Oil derricks.
4. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II or IIIA liquids.
5. Water tanks supported directly on grade if the capacity does not exceed 5,000 gallons (18 925 L) and the ratio of height to diameter or width does not exceed 2:1.
6. Sidewalks and driveways not more than 30 inches (762 mm) above adjacent grade, and not over any basement or story below and are not part of an accessible route.

## **7. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.**

8. Temporary motion picture, television and theater stage sets and scenery.
9. Prefabricated swimming pools accessory to a Group R-3 occupancy that are less than 24 inches (610 mm) deep, do not exceed 5,000 gallons (18 925 L) and are installed entirely above ground.
10. Shade cloth structures constructed for nursery or agricultural purposes, not including service systems.
11. Swings and other playground equipment accessory to detached one- and two-family dwellings.
12. Window awnings supported by an exterior wall that do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support of Group R-3 and U occupancies.
13. Non-fixed and movable fixtures, cases, racks, counters and partitions not over 5 feet 9 inches

## **Electrical:**

**Repairs and maintenance:** Minor repair work, including the replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles.

**Radio and television transmitting stations:** The provisions of this code shall not apply to electrical equipment used for radio and television transmissions, but do apply to equipment and wiring for a power supply and the installations of towers and antennas.

**Temporary testing systems:** A permit shall not be required for the installation of any temporary system required for the testing or servicing of electrical equipment or apparatus.

## **Gas:**

1. Portable heating appliance.
2. Replacement of any minor part that does not alter approval of equipment or make such equipment unsafe.

## **Mechanical:**

1. Portable heating appliance.
2. Portable ventilation equipment.
3. Portable cooling unit.
4. Steam, hot or chilled water piping within any heating or cooling equipment regulated by this code.
5. Replacement of any part that does not alter its approval or make it unsafe.
6. Portable evaporative cooler.
7. Self-contained refrigeration system containing 10 pounds (5 kg) or less of refrigerant and actuated by motors of 1 horsepower (746 W) or less.

## **Plumbing:**

1. The stopping of leaks in drains, water, soil, waste or vent pipe, provided, however, that if any concealed trap, drain pipe, water, soil, waste or vent pipe becomes defective and it becomes necessary to remove and replace the same with new material, such work shall be considered as new work and a permit shall be obtained and inspection made as provided in this code.
2. The clearing of stoppages or the repairing of leaks in pipes, valves or fixtures and the removal and reinstallation of water closets, provided such repairs do not involve or require the replacement or rearrangement of valves, pipes or fixtures.

**105.2.1 Emergency repairs.** Where equipment replacements and repairs must be performed in an emergency situation, the permit application shall be submitted within the next working business day to the building official.

**105.2.2 Repairs.** Application or notice to the building official is not required for ordinary repairs to structures, replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles. Such repairs shall not include the cutting away of any wall, partition or portion thereof, the removal or cutting of any structural beam or load-bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the egress requirements; nor shall ordinary repairs include addition to, alteration of, replacement or relocation of any standpipe, water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electric wiring or mechanical or other work affecting public health or general safety.

**105.2.3 Public service agencies.** A permit shall not be required for the installation, alteration or repair of generation, transmission, distribution or metering or other related equipment that is under the ownership and control of public service agencies by established right.

**CITY OF CRANSTON BUILDING INSPECTIONS EFFECTIVE 8/1/03**

**\*\*\*PAYMENT BY CHECK OR MONEY ORDER - ONLY MAKE PAYABLE TO: "CITY OF CRANSTON" \*\*\*\***

VALUE IN DOLLARS	ADA FEE	PERMIT FEE	TOTAL FEE	VALUE IN DOLLARS	ADA FEE	PERMIT FEE	TOTAL FEE
0- 499	1.00	35.00	36.00	16001-16500	17.00	341.00	358.00
500- 550	1.00	38.00	39.00	16501-17000	17.00	350.00	367.00
551- 600	1.00	42.00	43.00	17001-17500	18.00	358.00	376.00
601- 650	1.00	45.00	46.00	17501-18000	18.00	368.00	386.00
651- 700	1.00	49.00	50.00	18001-18500	19.00	377.00	396.00
701- 750	1.00	53.00	54.00	18501-19000	19.00	386.00	405.00
751- 800	1.00	56.00	57.00	19001-19500	20.00	395.00	415.00
801- 850	1.00	60.00	61.00	19501-20000	20.00	404.00	424.00
851- 900	1.00	63.00	64.00	20001-20500	21.00	413.00	434.00
901- 950	1.00	67.00	68.00	20501-21000	21.00	422.00	443.00
951- 1000	1.00	70.00	71.00	21001-21500	22.00	431.00	453.00
1001- 1500	2.00	78.00	80.00	21501-22000	22.00	440.00	462.00
1501- 2000	2.00	86.00	88.00	22001-22500	23.00	449.00	472.00
2001- 2500	3.00	94.00	97.00	22501-23000	23.00	458.00	481.00
2501- 3000	3.00	102.00	105.00	23001-24000	24.00	476.00	500.00
3001- 3500	4.00	110.00	114.00	24001-25000	25.00	494.00	519.00
3501- 4000	4.00	118.00	122.00	25001-26000	26.00	512.00	538.00
4001- 4500	5.00	126.00	131.00	26001-27000	27.00	530.00	557.00
4501- 5000	5.00	134.00	139.00	27001-28000	28.00	548.00	576.00
5001- 5500	6.00	143.00	149.00	28001-29000	29.00	566.00	595.00
5501- 6000	6.00	152.00	158.00	29001-30000	30.00	584.00	614.00
6001- 6500	7.00	161.00	168.00	30001-31000	31.00	602.00	633.00
6501- 7000	7.00	170.00	177.00	31001-32000	32.00	620.00	652.00
7001- 7500	8.00	179.00	187.00	32001-33000	33.00	638.00	671.00
7501- 8000	8.00	188.00	196.00	33001-34000	34.00	656.00	690.00
8001- 8500	9.00	197.00	206.00	34001-35000	35.00	674.00	709.00
8501- 9000	9.00	206.00	215.00	35001-36000	36.00	692.00	728.00
9001- 9500	10.00	215.00	225.00	36001-37000	37.00	710.00	747.00
9501- 10000	10.00	224.00	234.00	37001-38000	38.00	728.00	766.00
10001-10500	11.00	233.00	244.00	38001-39000	39.00	746.00	785.00
10501-11000	11.00	242.00	253.00	39001-40000	40.00	764.00	804.00
11001-11500	12.00	251.00	263.00	40001-41000	41.00	782.00	823.00
11501-12000	12.00	260.00	272.00	41001-42000	42.00	800.00	842.00
12001-12500	13.00	269.00	282.00	42001-43000	43.00	818.00	861.00
12501-13000	13.00	278.00	291.00	43001-44000	44.00	836.00	880.00
13001-13500	14.00	287.00	301.00	44001-45000	45.00	854.00	899.00
13501-14000	14.00	296.00	310.00	45001-46000	46.00	872.00	918.00
14001-14500	15.00	305.00	320.00	46001-47000	47.00	890.00	937.00
14501-15000	15.00	314.00	329.00	47001-48000	48.00	908.00	956.00
15001-15500	16.00	323.00	339.00	48001-49000	49.00	926.00	975.00
15501-16000	16.00	332.00	348.00	49001-50000	50.00	944.00	994.00

For Fee Values Higher Than \$50,000, Round Up To the Next Highest Thousand and Multiply By 1.9%. Add ADA Fee of \$1.00 Per Thousand Of Value For All Non-Residential Work And Multi-Family Dwelling Work. Add ADA Fee Of \$1.00 Per Thousand Of Value For All 1 & 2 Family Dwelling Work (Maximum Charge Of \$50.00).

Demolition Permit: Based On Demolition Value.

Moving Permit: \$110.00

Tent Permit (Over 500 Sq. Ft.): \$150.00 (Maximum of 60 Days)

Portable (Temporary Home): \$250.00 (Maximum of 6 Months)

Portable Storage Units: \$300.00 per Unit (Maximum of 6 Months)

Wireless Communication Sites: \$3500. Plus Construction Costs

School Inspection: \$75.00

Daycare Inspection: \$50.00

Failed Inspection Re-inspection Fee: \$50.00

Working Without a Permit Fee: \$500.00 plus the Cost Of The Regular Permit Fee.

Zoning Certificate: \$30.00

Certificate of Occupancy (1 + 2 Family): \$75.00

Certificate of Occupancy (All Others): \$150.00

Expired Permit Renewal Fee: \$75.00 Or 25% of Original Fee (Whichever Is Higher)

Swimming Pools: Based On Construction Value

Building Board of Appeals Hearing (1 + 2 Family): \$75.00

Building Board of Appeals Hearing (All Others under 5,000 Sq. Ft.): \$125.00

Building Board of Appeals Hearing (All Others over 5,000 Sq. Ft.): \$175.00

**Fees Not Otherwise Classified: If A Fee Is Not Specifically Provided For In This Ordinance, A Reasonable Fee Shall Be Set By The Director Of Inspections.**

# City of Cranston

# Fee Receipt

# Building Inspections

Received from: \_\_\_\_\_

Property Address: \_\_\_\_\_

Plat: \_\_\_\_\_ Block: \_\_\_\_\_ Lot # \_\_\_\_\_ Permit # \_\_\_\_\_

Fund	Dept.	Object	Project	Origins / Description	Amount
101	2301	43121		Building Permits	
101	2301	43210		Expediting Fees	
101	2301	43122		Plumbing & Mechanical Permits	
101	2301	43123		Electrical Permits	
101	2301	43188		Radon Surcharges ( sf)	
101	2301	43189		ADA Surcharges	
101	2301	43184		Certificate of Occupancy	
101	2301	43196		Building Board of Appeals	
101	2301	43207		Inspection Fees	
101	2301	43220		Administrative Penalties	
101	2301	43221		Zoning Certificates	
101	2301	45127		Zoning Receipts	
101	2301	43177		Temporary Signs	
101	2301	43183		Permanent Signs	
101	2301	43180		Copies	
101	2301	43197		Research	
499	2301	43600	4990	C.F.I.F. (East) Recreation (422.34)	
499	2301	43605	4990	C.F.I.F. (East) Police (171.12)	
499	2301	43610	4990	C.F.I.F. (West) Recreation (422.34)	
499	2301	43615	4990	C.F.I.F. (West) Police (171.12)	
499	2301	43620	4990	C.F.I.F. (West) Library (181.21)	
499	2301	43625	4990	C.F.I.F. (West) Roadways) 614.83)	
499	2301	43630	4990	W.C.W.D. Impact Fees	
930	0000	27005	9300	Bonds	
101	0000	45149		Replacement Checks	
101	2301	43120		Drain Layer's License	
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<b>Check #</b>	<b>Rec'd By:</b>	<b>Date Paid:</b>	<b>Total \$</b>
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