

CITY OF CRANSTON
RESIDENTIAL PERMIT PROCEDURE
"BASEMENT RENOVATION"

WE WILL NOT ACCEPT ANY PLANS OR PAPERWORK TO START THE REVIEW PROCESS UNTIL ALL ITEMS BELOW ARE SUBMITTED TO US AT THE SAME TIME.

PLANS MUST BE APPROVED BY THE FIRE DEPARTMENT BEFORE SUBMITTING TO OUR OFFICE FOR REVIEW.

WE ARE ALLOWED 15 BUSINESS DAYS TO PROCESS YOUR PERMIT. "NO EXCEPTIONS!"

IN-LAW APARTMENTS OR OTHER ADDITIONAL LIVING UNITS WILL REQUIRE APPROVAL BY THE ZONING BOARD OF REVIEW.

THE FOLLOWING ITEMS ARE REQUIRED FOR THE PROCESSING OF YOUR PERMIT:

01. ROUTE SLIP WITH ITEMS 1-2 COMPLETED AND SIGNED OFF BY RESPECTIVE DEPARTMENTS.
02. 3 SETS OF CONSTRUCTION PLANS NO LARGER THAN 24" X 36", SHOWING ALL ELEVATIONS, ALL FLOOR PLANS AND ALL FRAMING DETAILS. PLANS MUST BE TO AN APPROPRIATE SCALE. (MINIMUM 1/4" = 1') AND SHALL CONSIST OF AN OVERHEAD AND CROSS SECTION WITH ALL DIMENSIONS. ALL PLANS SUBMITTED MUST COMPLY WITH THE CURRENT RHODE ISLAND STATE BUILDING CODES.
03. A COMPLETED BUILDING PERMIT APPLICATION SIGNED BY THE BUILDER. THE BUILDING PERMIT # WILL BE ASSIGNED BY THE INSPECTOR AT THE TIME OF ISSUANCE OF THE BUILDING PERMIT. DO NOT FILL IN ANY VALUES UNTIL THE BUILDING INSPECTOR CONFIRMS THEM.
04. 3 SETS OF "STAMPED" STEEL BEAM AND / OR WOOD BEAM ENGINEERING (IF APPLICABLE).
05. 1 COPY OF A VALID RI DEM APPROVED ISDS APPLICATION OR SIGNED ISDS AFFIDAVIT (IF APPLICABLE).
06. VERIFICATION OF A CURRENT CONTRACTOR REGISTRATION CARD OR PHOTOCOPY OF THE CARD.
07. 1 COPY OF THE INSPECTION REQUIREMENT FORM. THE BUILDER MUST SIGN THIS FORM.
08. A SIGNED AFFIDAVIT IF OWNER IS GOING TO PERFORM ALL THE WORK
OR A NOTARIZED AFFIDAVIT ALLOWING THE BUILDER TO ACT ON THE OWNERS BEHALF.
09. COPY OF ANY ZONING VARIANCE APPROVAL (IF REQUIRED).
10. PROPERTY OWNER VERIFICATION (IF THE NAME ON THE BUILDING PERMIT APPLICATION IS NOT THE SAME AS DETERMINED BY THE BUILDING OFFICIAL ON THE ROUTE SLIP).

NOTE: WHEN FILLING IN FORMS, PLEASE PRINT NEATLY AND FIRMLY OR TYPE. **DO NOT USE RED INK!**

PROPERTY ADDRESS: _____

SUBMITTED BY: _____ DATE: _____

REC'D BY (BUILDING DEPT): _____ DATE: _____

CITY OF CRANSTON
NON-STRUCTURAL BASEMENT RENOVATIONS
PLAN DETAIL WORKSHEET

**ALL WORK MUST COMPLY WITH THE CURRENT RHODE ISLAND STATE BUILDING CODE.
PLEASE PROVIDE THE FOLLOWING INFORMATION ON YOUR PLANS:**

- _____ ROOM DIMENSIONS. **R304**
- _____ WALL FRAMING DETAILS (LUMBER SIZE, SPACING SILL PLATES...ETC). **R602**
- _____ WALL INSULATION DETAILS. **R1102.1**
- _____ UNDER STAIR PROTECTION. **R311.2.2**
- _____ WALL AND CEILING COVERING, FINISH, FIRE SEPARATION. **R315, R602.8, R702**
- _____ STAIRWAY WIDTH, HEADROOM, RISER HEIGHTS, TREAD DEPTHS, LANDINGS, HANDRAILS, GUARDRAILS
AND ILLUMINATION. **R311**
- _____ CEILING TYPE. **R302.9, R805**
- _____ CEILING SUPPORT. **R702**
- _____ WINDOW LOCATIONS, SIZES AND U FACTORS. **R303, R308, R1102.1**
- _____ ROOM VENTING DETAILS / GLAZING VENTILATION (NATURAL VENTILATION). **R303, M1501-1507**
- _____ DOOR SIZES AND LOCATIONS. **R311.4**
- _____ BULKHEAD / EGRESS LOCATIONS. **R310, R311**
- _____ FINISHED CEILING HEIGHTS. **R305**
- _____ HEIGHT AND SPACING UNDER BEAMS, SOFFITS, DUCTING AND ANY OTHER PROJECTIONS. **R305**
- _____ LABEL USE OF ALL ROOMS (PROPOSED AND EXISTING). **R304**
- _____ ELECTRICAL PANEL LOCATION (IF IN BASEMENT). **E3305**
- _____ WATER METER LOCATION. **P2601**
- _____ GAS METER LOCATION (IF IN BASEMENT). **M1305-1307**
- _____ LOCATION OF HEATING / AC SYSTEMS. **M1305-1307**
- _____ FLOOR FINISHES.
- _____ FIREPLACES AND WOODSTOVES (SHOW EXISTING AND PROPOSED LOCATIONS). **R1001-1006**
- _____ MAKE-UP / COMBUSTION AIR (HEATING, DRYER, EXHAUST FANS FIREPLACES, ETC. **CH 15, CH 16**
- _____ BATHROOM FIXTURE LAYOUT AND DIMENSIONS. **R307**
- _____ ABOVE CEILING DRAFTSTOPPING. **R502.12**
- _____ EMERGENCY ESCAPE AND RESCUE DETAILS. **R310.1**
- _____ LOT GRADED AWAY FROM FOUNDATION WALLS. MINIMUM SLOPE 6" FIRST 10' AWAY. **R401.3**
- _____ ROOF DOWNSPOUTS DRAIN WATER AWAY FROM FOUNDATION.

R310.1 Emergency escape and rescue required. Basements with habitable space and every sleeping room shall have at least one openable emergency escape and rescue window or exterior door opening for emergency escape and rescue. Where basements contain one or more sleeping rooms, emergency egress and rescue openings shall be required in each sleeping room, but shall not be required in adjoining areas of the basement. Where openings are provided as a means of escape and rescue they shall have a sill height of not more than 44 inches (1118 mm) above the floor. Where a door opening having a threshold below the adjacent ground elevation serves as an emergency escape and rescue opening and is provided with a bulkhead enclosure, the bulkhead enclosure shall comply with Section R310.3. The net clear opening dimensions required by this section shall be obtained by the normal operation of the window or door opening from the inside. Escape and rescue window openings with a finished sill height below the adjacent ground elevation shall be provided with a window well in accordance with Section R310.2.

Exception: Basements with habitable space not used for bedrooms shall not require an emergency escape under any one of the following two conditions:

1. Residential sprinkler systems conforming to NFPA 13D latest edition shall be installed throughout all areas of the basement or cellar, or
2. Fuel-fired equipment shall be separated from the habitable room and means of egress with one (1) hour rated construction and 20 minute rated opening protectives.

LONG FORM PERMIT #B BUILDING PERMIT

CITY OF CRANSTON

APPLICATION DATE: _____ PLAT: _____ BLOCK: _____ PARCEL # _____ AREA: _____

JOBSITE ADDRESS: _____ ISSUED BY: _____

NUMERICAL CODE: 07 CODE EDITION: SBC - _____ ZONING DISTRICT: _____ CENSUS TRACT: _____

OWNER: _____ PHONE # _____

MAILING ADDRESS: _____
(IF DIFFERENT FROM JOBSITE ADDRESS)

CONTRACTOR: _____ PHONE # _____

ADDRESS: _____ CONT. REG. # _____ EXP. DATE: _____

ARCH. or ENG.: _____ PHONE # _____

ADDRESS: _____ LIC # _____

DESCRIPTION OF WORK TO BE PERFORMED:

*****SEE BACK OF THIS APPLICATION FOR ADDITIONAL REQUIRED INFORMATION*****

PROPOSED USE: SINGLE FAMILY TWO FAMILY R-2 THREE FAMILY R-2 APARTMENTS R-3 ATTACHED 1 & 2 FAMILY (TOWNHOUSES)
 B-BUSINESS M-MERCANTILE MIXED USE A-1 THEATRES A-2 RESTAURANT / NIGHTCLUB A-3 ASSEMBLY A-4 ARENAS
 E-EDUCATIONAL R-4 ASSISTED LIVING 9-16 R-1 HOTELS S-1 STORAGE (MODERATE HAZARD) S-2 STORAGE (LOW HAZARD)
 F-1 FACTORY (MODERATE HAZARD) F-2 FACTORY (LOW HAZARD) H-1 HIGH HAZARD H-2 HIGH HAZARD H-3 HIGH HAZARD H-4 HIGH HAZARD
 H-5 HIGH HAZARD I-1 INSTITUTIONAL I-2 INSTITUTIONAL I-3 INSTITUTIONAL I-4 INSTITUTIONAL (DAYCARE) U-UTILITY / MISCELLANEOUS

PROPOSED ACCESSORY USE: SWIMMING POOL GARAGE CARPORT DECK SHED SUNROOM FIREPLACE RETAINING WALL
 TENT FENCE (OVER 6' HIGH) OTHER: SPECIFY _____

ESTIMATED COST MATERIAL AND LABOR

GENERAL \$ _____

ELECTRICAL \$ _____

PLUMBING \$ _____

HVAC / MECHANICAL \$ _____

OTHER: ELEVATOR, ETC \$ _____

TOTAL COSTS \$ _____

FEES RECEIVED

CRANSTON PERMIT FEE \$ _____

RI ADA / CE FEE \$ _____

RI RADON FEE \$ _____

TOTAL FEE DUE \$ _____

1 & 2 FAMILY DWELLINGS LIMITED TO CE/ADA FEE OF \$50.00 MAXIMUM.
ALL OTHER ADA FEES ARE \$1.00 PER \$1,000.00 OF CONSTRUCTION COSTS.
BASED ON GENERAL AND FIRE SUPPRESSION COSTS.

Applicant Affidavit:

I hereby certify that I have the authority to make the foregoing application, that the application is correct and that the owner of this building and the above signed agree to conform to all applicable codes of the Rhode Island State Building Code and ordinances of the City of Cranston. Provided that the person accepting this permit shall in every respect conform to the terms of this application and to the provisions of the statutes and ordinances relating to zoning, construction alteration and maintenance of buildings in the City of Cranston and shall begin work on said building within six months from the date hereof and prosecute the work thereon to a speedy completion. Any person who shall violate any of the statutes and ordinances relating to zoning, construction, alteration and maintenance of buildings in the City of Cranston shall be punished by penalties imposed by the Rhode Island State Building Code and the City of Cranston Municipal Code.

X

APPLICANT'S SIGNATURE

DATE

DATE GRANTED: _____

BUILDING OFFICIAL

INSPECTION TYPE: 05/13-GS DATE APPROVED: _____ INSPECTOR: _____

POST THIS PERMIT SO THAT THE FRONT OF THIS PAGE IS VISIBLE FROM THE STREET
 ON REMOTE SITES, THIS PERMIT MAY BE KEPT WITHIN THE CONTRACTOR'S VEHICLE, READY FOR INSPECTION.

PROVIDE THE INFORMATION BELOW (IF REQUIRED)

Enter the information below only if known to be accurate. If unsure, leave blank until discussing it with the building inspector.

STAMPED PRINTS N/A YES NO CERTIFICATE OF OCCUPANCY N/A YES NO REHAB CODE N/A YES NO

TYPE OF IMPROVEMENT: MODIFICATION TO EXISTING NEW STRUCTURE ADDITION TO EXISTING FOUNDATION ONLY

OWNERSHIP: TAXABLE TAX EXEMPT MUNICIPAL

TYPE OF CONSTRUCTION: N/A 5B 5A 4 3B 3A 2B 2A 1B 1A SPRINKLERS YES NO N/A

USE OF EACH FLOOR: N/A BASEMENT: _____ 1ST _____ 2ND _____
 3RD _____ 4TH _____ 5TH _____ OTHER: _____

USE OF STRUCTURE: N/A PREVIOUS: _____ PROPOSED USE: _____

SETBACKS FROM PROPERTY LINES: N/A FRONT: _____ REAR: _____ LEFT SIDE: _____ RIGHT SIDE: _____

BUILDING DIMENSIONS: N/A HEIGHT: _____ WIDTH: _____ DEPTH: _____

OF STORIES: _____ BASEMENT? N/A YES NO TOTAL FLOOR AREA (WITHOUT BASEMENT): _____

WATER SUPPLY: N/A PUBLIC PRIVATE INDIVIDUAL WELL

TYPE OF SEWAGE DISPOSAL: N/A PUBLIC PRIVATE OWTS # _____ DATE: _____ # OF DESIGN UNITS: _____

FLOOD HAZARD AREA: N/A YES NO FLOOD ZONE: _____ LOWEST FLOOR LEVEL: _____ (INCLUDES BASEMENTS)

FOR INSPECTIONS DEPARTMENT USE ONLY

REQ INSP	BUILDING 401-780-6056	BY	DATE	REQ INSP	PLUMBING 401-780-6056	BY	DATE	REQ INSP	ELECTRICAL 401-780-6056	BY	DATE
	EROSION CONTROLS				SEWER				UNDER GROUND		
	SETBACKS				PRE-SLAB				TEMP SERVICE		
	FOUNDATION FOOTINGS				ROUGH				PERM SERVICE		
	FOUNDATION FORMS				FINAL				ROUGH		
	PRIOR TO BACKFILL			REQ INSP	MECHANICAL 401-780-6056	BY	DATE		FINAL		
	PIERS				ROUGH			REQ INSP	FIRE ALARM 401-780-6014	BY	DATE
	PRE-SLAB				FINAL				ROUGH		
	DECK/PORCH FOOTINGS			REQ INSP	SIGNS 401-780-6056	BY	DATE		FINAL		
	GROUT / BOND BEAM				SETBACKS			REQ INSP	FIRE PREV. 401-461-4227	BY	DATE
	PARTIAL ROUGH				FOOTINGS				ROUGH		
	ROUGH				FASTENING				SUPPRESSION ACCEPTANCE		
	INSULATION				FINAL				FINAL		
	WALLBOARD			REQ INSP	CURB/SIDEWALK 401-780-6116	BY	DATE	REQ INSP	SMOKE/CO'S 401-461-4227	BY	DATE
	PRE-CEILING				FINAL				ROUGH		
	GRADE			REQ INSP	ZONING 401-780-6012	BY	DATE		FINAL		
	LANDSCAPE				FINAL			REQ INSP	OTHER(S)	BY	DATE
	PARKING			REQ INSP	PLANNING/DPRC 401-780-3136	BY	DATE				
	PARTIAL FINAL				FINAL						
	FINAL										

ISDS AFFIDAVIT

I / WE _____

ARE THE OWNERS OF THE PROPERTY LOCATED AT PLAT _____ LOT# _____

ADDRESS: _____

I / WE HAVE APPLIED FOR A BUILDING PERMIT WITH THE CRANSTON BUILDING INSPECTOR TO PERFORM WORK AT MY / OUR EXISTING SINGLE FAMILY HOME.

THE PROPOSED WORK WILL BE: _____

THE PROPOSED WORK WILL NOT CREATE ANY INCREASED SEWAGE FLOW AS DESCRIBED IN R.I.G.L. # 23-27.3-113.6.1.

SIGNATURE

SIGNATURE

§ 23-27.3-113.6. Approval of an individual sewage disposal system.

No person shall install, construct, alter, or repair or cause to be installed, constructed, altered, or repaired any individual sewage disposal system, **nor shall he or she begin construction of any improvement to his or her property from which sewage will have to be disposed of by means of an individual sewage disposal system, including additions which will result in increased sewage flow,** until he or she has obtained the written approval of the director of the department of environmental management of the plans and specifications for the work. Repairs or alterations shall, insofar as possible, comply in every respect with the standards set forth in subject regulations. A municipality may only grant a building permit pursuant to the State Building Code where the person applying for the building permit presents to the municipality the written approval of the director as required by departmental regulations on the individual sewage disposal systems. Upon completion of the installation, construction, alteration, or repair of the individual sewage disposal system, the owner shall submit a copy of the certificate of conformance from the department of environmental management to the building official prior to the issuance of a certificate of use and occupancy as required by §§ 23-27.3-120.0 – 23-27.3-120.6.

CITY OF CRANSTON INSPECTION REQUIREMENTS

THE FOLLOWING SHALL APPLY TO ALL **BASEMENT** CONSTRUCTION PROJECTS:

1. **APPROVED** SITE PLANS AND CONSTRUCTION PLANS **MUST** BE AVAILABLE AT THE BUILDING SITE AT **ALL** TIMES FOR THE INSPECTOR'S USE.
2. **ALL** PERMIT CARDS **MUST** BE POSTED ON THE BUILDING SITE AT ALL TIMES.
3. SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, MECHANICAL, PLUMBING AND SEWER INSTALLATIONS.
4. **ANY** CHANGES IN THE APPROVED PLANS **MUST** BE RE-SUBMITTED TO THE FIRE DEPARTMENT (WHEN REQUIRED) AND BUILDING INSPECTOR FOR FULL REVIEW AND APPROVAL PRIOR TO PERFORMING THE CHANGES.
5. INSPECTION REQUESTS **MUST** BE CALLED IN AT LEAST 24 HOURS IN ADVANCE. **NO EXCEPTIONS!** YOU **MUST** SPEAK TO THE RESPECTIVE INSPECTOR **ONLY**, TO SCHEDULE INSPECTIONS. PERMIT NUMBERS MUST BE PROVIDED TO THE INSPECTOR AT THIS TIME OR INSPECTIONS WILL NOT BE SCHEDULED!
6. WORKING WITHOUT A PERMIT: WHENEVER THE SCOPE OR TERMS OF ANY PERMIT IS EXCEEDED OR NEGLECTED, (INCLUDING MISSED REQUIRED INSPECTIONS) **A PENALTY FEE OF \$500.00 WILL BE ASSESSED PER CITY CODE!** **AND WILL REQUIRE DOCUMENTATION FROM A RI LICENSED DESIGN PROFESSIONAL!**
7. A \$50.00 RE-INSPECTION FEE **WILL** BE REQUIRED IF **ANY** INSPECTOR IS RECALLED TO **ANY** FAILED INSPECTION.
8. ALL PERMITS BECOME NULL AND VOID IF NO INSPECTION IS CALLED FOR WITHIN SIX MONTHS OF ISSUANCE OF THE PERMIT OR SIX MONTHS LAPSE BETWEEN INSPECTIONS.

REQUIRED INSPECTIONS

1. **ROUGH PLUMBING, MECHANICAL, ELECTRICAL AND FIRE;** INSPECTIONS ARE TO BE COMPLETED **AND** APPROVED BY THE RESPECTIVE INSPECTOR PRIOR TO CALLING FOR A STRUCTURAL INSPECTION.
2. **STRUCTURAL / FRAMING INSPECTION;** TO BE CALLED FOR PRIOR TO ANY INSTALLATION OF INSULATION INSIDE THE STRUCTURE. THE STRUCTURAL / FRAMING INSPECTION **MUST** BE APPROVED PRIOR TO ANY INSULATION INSTALLATION.
3. **INSULATION AND DRAFT STOPPING;** TO BE CALLED FOR AND APPROVED BY THE STRUCTURAL INSPECTOR PRIOR TO CLOSING IN ANY WALLS, CEILINGS AND INACCESSIBLE AREAS.
4. **FINALS;** TO BE CALLED FOR AT THE COMPLETION OF THE BUILDING. THIS INCLUDES PLUMBING, MECHANICAL ELECTRICAL, STRUCTURAL, FIRE DEPARTMENT AND ZONING.

AFFIDAVIT

I, THE PROPERTY OWNER/CONTRACTOR HEREBY ACKNOWLEDGE RECEIVING THIS INSPECTION REQUIREMENT NOTICE AND FULLY UNDERSTAND ALL THE ABOVE REQUIREMENTS.

DATE: _____ SIGNATURE: _____

OWNER AFFIDAVIT

(FOR OWNER TO PERFORM WORK)

The undersigned, being duly sworn, upon oath, depose and state as follows:

I _____ am the owner and occupant of the single family dwelling located at: _____ Cranston, RI.

On _____, I applied for and received a:

Building permit # _____ Electrical permit # _____
 Mechanical permit # _____ Plumbing permit # _____

from the City of Cranston Building Official.

I as owner/occupant will undertake all work required to be licensed without the assistance of others or all work required to be registered without the assistance of others who are compensated.

I will ensure that all the work performed will be compliant to all related codes and that I will make all changes needed to correct any code violations.

I will ensure that the work is inspected by the proper code officials and will obtain all approvals prior to its use.

In the event that I decide to hire a contractor to perform work relative to the above mentioned permit(s), I will hire a licensed and / or registered contractor who will provide their license and / or registration number in person to the Building Official's office and sign the permit.

SIGNED: _____ (OWNER)

§ 23-27.3-113.3.1 Applications for work requiring licensed workers.

(a) Prior to the approval of a permit for which a state law requires licensed persons to be responsible for the plumbing, mechanical, electrical, and fire alarm work, the licensed person(s) shall show the building official a recognized form of identification from the state licensing boards and sign the permit. The local official may verify the work is being done properly in the following manner:

(1) The local official may at any time request the workers on the project to show proof of his or her license to perform the work, or

(2) If the worker is not a licensed person, then the local official may take whatever remedial actions allowed by the code pertaining to the improper work found in violation. The workers found to be doing work without a valid Rhode Island license shall be reported to the appropriate licensing board for sanctions and penalties.

(b) The owner/occupant of a single family dwelling shall be exempt from the requirements of subsection (a), but must obtain a permit, be inspected by the local official in accordance with the provisions of the code, and obtain approval of the work prior to use of the completed alteration. Additionally, in order to be exempt from the licensing requirements of subsection (a), the owner/occupant must undertake the work required to be licensed without the assistance of others.

§ 23-27.3-113.3.2 Applications for work requiring registered workers.

(a) Prior to the approval of a permit issued to any contractor for work which state law requires that said contractor be registered, the registered contractor shall show the building official a recognized form of identification from the contractors' registration board and sign the permit. The local official may verify the work is being done properly in the following manner:

If the worker is not a registered person, then the local official may take whatever remedial actions allowed by the code pertaining to the improper work found in violation. The workers found to be doing work without a valid Rhode Island registration shall be reported to the appropriate registration board for sanctions and penalties.

(b) The owner/occupant of single family dwelling shall be exempt from the registration requirements of subsection (a), but must obtain a permit, be inspected by the local official in accordance with the provisions of the code, and obtain approval of the work prior to use of the completed alteration. Additionally, in order to be exempt from the registration requirements of subsection (a), the owner/occupant must undertake the work required to be licensed without the assistance of others who are compensated.

AGENT / CONTRACTOR AUTHORIZATION

(FOR AGENT / CONTRACTOR TO MAKE APPLICATION FOR PERMIT)

The undersigned, being duly sworn, upon oath, depose and state as follows:

I _____, owner of the property located at _____ PLAT _____ BLOCK _____ LOT(S) _____ hereby authorize _____

Agent Title (circle one): Owner's agent / Lessee / Lessee's agent / Architect / Licensed Engineer

LICENSE / REGISTRATION # _____ EXPIRATION DATE: _____

to act as my agent to make application for the permitting and construction to be performed at the above referenced property.

SIGNED _____ DATE: _____

(OWNER)

SUBSCRIBED AND SWORN BEFORE ME THIS _____ DAY OF _____,

(NOTARY PUBLIC)

MY COMMISSION EXPIRES ON: _____

§ 23-27.3-113.3 By whom application is made. - Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either or by the licensed engineer or architect employed in connection with the proposed work. If the application is made by a person other than the owner in fee, it shall be accompanied by a duly verified affidavit by the owner or the qualified person making the application that the proposed work is authorized for the purposes of making the application. The full names and addresses of the owner, lessee, applicant, and of the responsible officers, if the owner or lessee is a corporate body, shall be stated in the application.

§ 23-27.3-113.3.1 Applications for work requiring licensed workers. - (a) Prior to the approval of a permit for which a state law requires licensed persons to be responsible for the plumbing, mechanical, electrical, and fire alarm work, the licensed person(s) shall show the building official a recognized form of identification from the state licensing boards and sign the permit. The local official may verify the work is being done properly in the following manner: (1) The local official may at any time request the workers on the project to show proof of his or her license to perform the work, or (2) If the worker is not a licensed person, then the local official may take whatever remedial actions allowed by the code pertaining to the improper work found in violation. The workers found to be doing work without a valid Rhode Island license shall be reported to the appropriate licensing board for sanctions and penalties. (b) The owner/occupant of a single family dwelling shall be exempt from the requirements of subsection (a), but must obtain a permit, be inspected by the local official in accordance with the provisions of the code, and obtain approval of the work prior to use of the completed alteration. Additionally, in order to be exempt from the licensing requirements of subsection (a), the owner/occupant must undertake the work required to be licensed without the assistance of others.

§ 23-27.3-113.3.2 Applications for work requiring registered workers. (a) Prior to the approval of a permit issued to any contractor for work which state law requires that said contractor be registered, the registered contractor shall show the building official a recognized form of identification from the contractors' registration board and sign the permit. The local official may verify the work is being done properly in the following manner: If the worker is not a registered person, then the local official may take whatever remedial actions allowed by the code pertaining to the improper work found in violation. The workers found to be doing work without a valid Rhode Island registration shall be reported to the appropriate registration board for sanctions and penalties. (b) The owner/occupant of single family dwelling shall be exempt from the registration requirements of subsection (a), but must obtain a permit, be inspected by the local official in accordance with the provisions of the code, and obtain approval of the work prior to use of the completed alteration. Additionally, in order to be exempt from the registration requirements of subsection (a), the owner/occupant must undertake the work required to be licensed without the assistance of others who are compensated.

§ 23-27.3-115.5 Dismissal of contractor or subcontractor. - Should an owner dismiss either a contractor or subcontractor for any reason: (1) Upon hiring a new contractor or subcontractor, the owner shall, at no additional fee, file an application for an amended permit which shall include the names, addresses and any licenses or registrations required of the new contractor or subcontractor; as well as any changes needed to complete the work in accordance with the approved plans and specifications or to remedy any outstanding code violations; and (2) Upon receipt of an application for an amended permit the building officials shall conduct an inspection to determine the extent of the work done to date and whether any corrective work is necessary to complete the project in accordance with the approved plans and specifications or to remedy any code violations.

CITY OF CRANSTON

PERMIT ROUTE SLIP

NOTE: IT IS THE APPLICANT'S RESPONSIBILITY TO COMPLETE THE NECESSARY STOPS WITH THE APPROPRIATE DEPARTMENTS AT CITY HALL.

ADDRESS: _____

PROJECT DESCRIPTION: _____

CONTACT PERSON: _____ PHONE # _____

1. _____ **BUILDING INSPECTIONS AND ZONING (1090 CRANSTON STREET ROOM 102) (401-780-6012)**

A. OWNER OF RECORD _____

B. ASSESSOR'S PLAT AND SECTION # _____ ASSESSOR'S LOT #(S): _____

C. TAXES PAID UP TO DATE? _____ YES _____ NO VERIFIED BY: _____

D. ANY ZONING VARIANCES NEEDED? _____ YES _____ NO _____ TO BE DETERMINED

E. DEM ISDS APPROVAL REQUIRED? _____ YES _____ NO _____ TO BE DETERMINED

F. FLOOD ZONE: _____ FLOOD ELEVATION: _____ ELEVATION CERT.REQ 'D: _____ YES _____ NO

SIGNED BY: _____ DATE: _____

2. _____ **FIRE PREVENTION (301 PONTIAC AV) (401-780-4016)** PLANS APPROVED? _____ YES _____ NO

SIGNED BY: _____ DATE: _____

3. _____ **BUILDING INSPECTIONS (1090 CRANSTON ST)** PLANS APPROVED? _____ YES _____ NO

SIGNED BY: _____ DATE: _____

CITY OF CRANSTON BUILDING INSPECTIONS EFFECTIVE 8/1/03

*****PAYMENT BY CHECK OR MONEY ORDER - ONLY MAKE PAYABLE TO "CITY OF CRANSTON" *****

VALUE IN DOLLARS	ADA FEE	PERMIT FEE	TOTAL FEE	VALUE IN DOLLARS	ADA FEE	PERMIT FEE	TOTAL FEE
0- 499	1.00	35.00	36.00	16001-16500	17.00	341.00	358.00
500- 550	1.00	38.00	39.00	16501-17000	17.00	350.00	367.00
551- 600	1.00	42.00	43.00	17001-17500	18.00	358.00	376.00
601- 650	1.00	45.00	46.00	17501-18000	18.00	368.00	386.00
651- 700	1.00	49.00	50.00	18001-18500	19.00	377.00	396.00
701- 750	1.00	53.00	54.00	18501-19000	19.00	386.00	405.00
751- 800	1.00	56.00	57.00	19001-19500	20.00	395.00	415.00
801- 850	1.00	60.00	61.00	19501-20000	20.00	404.00	424.00
851- 900	1.00	63.00	64.00	20001-20500	21.00	413.00	434.00
901- 950	1.00	67.00	68.00	20501-21000	21.00	422.00	443.00
951- 1000	1.00	70.00	71.00	21001-21500	22.00	431.00	453.00
1001- 1500	2.00	78.00	80.00	21501-22000	22.00	440.00	462.00
1501- 2000	2.00	86.00	88.00	22001-22500	23.00	449.00	472.00
2001- 2500	3.00	94.00	97.00	22501-23000	23.00	458.00	481.00
2501- 3000	3.00	102.00	105.00	23001-24000	24.00	476.00	500.00
3001- 3500	4.00	110.00	114.00	24001-25000	25.00	494.00	519.00
3501- 4000	4.00	118.00	122.00	25001-26000	26.00	512.00	538.00
4001- 4500	5.00	126.00	131.00	26001-27000	27.00	530.00	557.00
4501- 5000	5.00	134.00	139.00	27001-28000	28.00	548.00	576.00
5001- 5500	6.00	143.00	149.00	28001-29000	29.00	566.00	595.00
5501- 6000	6.00	152.00	158.00	29001-30000	30.00	584.00	614.00
6001- 6500	7.00	161.00	168.00	30001-31000	31.00	602.00	633.00
6501- 7000	7.00	170.00	177.00	31001-32000	32.00	620.00	652.00
7001- 7500	8.00	179.00	187.00	32001-33000	33.00	638.00	671.00
7501- 8000	8.00	188.00	196.00	33001-34000	34.00	656.00	690.00
8001- 8500	9.00	197.00	206.00	34001-35000	35.00	674.00	709.00
8501- 9000	9.00	206.00	215.00	35001-36000	36.00	692.00	728.00
9001- 9500	10.00	215.00	225.00	36001-37000	37.00	710.00	747.00
9501- 10000	10.00	224.00	234.00	37001-38000	38.00	728.00	766.00
10001-10500	11.00	233.00	244.00	38001-39000	39.00	746.00	785.00
10501-11000	11.00	242.00	253.00	39001-40000	40.00	764.00	804.00
11001-11500	12.00	251.00	263.00	40001-41000	41.00	782.00	823.00
11501-12000	12.00	260.00	272.00	41001-42000	42.00	800.00	842.00
12001-12500	13.00	269.00	282.00	42001-43000	43.00	818.00	861.00
12501-13000	13.00	278.00	291.00	43001-44000	44.00	836.00	880.00
13001-13500	14.00	287.00	301.00	44001-45000	45.00	854.00	899.00
13501-14000	14.00	296.00	310.00	45001-46000	46.00	872.00	918.00
14001-14500	15.00	305.00	320.00	46001-47000	47.00	890.00	937.00
14501-15000	15.00	314.00	329.00	47001-48000	48.00	908.00	956.00
15001-15500	16.00	323.00	339.00	48001-49000	49.00	926.00	975.00
15501-16000	16.00	332.00	348.00	49001-50000	50.00	944.00	994.00

For Fee Values Higher Than \$50,000, Round Up To The Next Highest Thousand And Multiply By 1.9%. Add ADA Fee Of \$1.00 Per Thousand Of Value For All Non-Residential Work And Multi-Family Dwelling Work. Add ADA Fee Of \$1.00 Per Thousand Of Value For All 1 & 2 Family Dwelling Work (Maximum Charge Of \$50.00).

Demolition Permit: Based On Demolition Value

Moving Permit: \$110.00

Tent Permit (Over 500 Sq. Ft.): \$150.00 (Maximum Of 60 Days)

Portable (Temporary Home): \$250.00 (Maximum Of 6 Months)

Portable Storage Units: \$300.00 Per Unit (Maximum Of 6 Months)

Wireless Communication Sites: \$3500. Plus Construction Costs

School Inspection: \$75.00

Daycare Inspection: \$50.00

Failed Inspection Re-inspection Fee: \$50.00

Working Without A Permit Fee: \$500.00 Plus The Cost Of The Regular Permit Fee.

Zoning Certificate: \$30.00

Certificate Of Occupancy (1 + 2 Family): \$75.00

Certificate Of Occupancy (All Others): \$150.00

Expired Permit Renewal Fee: \$75.00 Or 25% Of Original Fee (Whichever Is Higher)

Swimming Pools: Based On Construction Value

Building Board Of Appeals Hearing (1 + 2 Family): \$75.00

Building Board Of Appeals Hearing (All Others Under 5,000 Sq. Ft.): \$125.00

Building Board Of Appeals Hearing (All Others Over 5,000 Sq. Ft.): \$175.00

Fees Not Otherwise Classified: If A Fee Is Not Specifically Provided For In This Ordinance, A Reasonable Fee Shall Be Set By The Director Of Inspections.

