

**CITY OF CRANSTON, RHODE ISLAND
ANNOUNCES AN OPEN PROMOTIONAL AND COMPETITIVE CIVIL SERVICE
EXAMINATION FOR
ALTERNATE BUILDING OFFICIAL**

Salary Range: Minimum: \$58,276

Maximum: \$73,091

Applications must be filed on or before 4:30 PM, Friday, September 15, 2017, in the Office of the Personnel Director, Room107, Cranston City Hall, 869 Park Avenue, Cranston, RI 02910. Applications are available in the Office of the Personnel Director and on the Personnel webpage at: www.cranstonri.org. Time and place of examination to be announced.

DUTIES

The Alternate Building Official shall function as the general supervisor of the Building Inspections Department. Work is to be performed under the direction and supervision of the Director/Building Official and includes, but is not limited to, responsibility for the day-to-day operations of the department. The Alternate Building Official acts on behalf of the Building Official during any period of disability caused by, but not limited to illness, absence, or conflict of interest. Duties include:

- Work assignments, daily inspections itinerary, inspectors' reports, and record keeping of the department.
- Conducts field surveys and makes reports relative to the enforcement of the City Building Ordinances.
- Responsible for the interpretation and enforcement of the Rhode Island State Building Code, all referenced codes, including electrical, plumbing, mechanical, structural, handicap, life safety code as well as the codes and ordinances of the City of Cranston.
- Responsible for acting as a conduit between other City departments, agencies and employees.
- Other such work as may be assigned by the Director/Building Official.

PREFERENCE:

Honorable discharged active duty war veterans who have received a passing final grade of 70% shall have five (5) points added to their final grade and disabled active duty war veterans shall have ten (10) points added to their final grade

In order to receive credit for veteran's preference, an honorably discharged active duty war veteran must furnish a copy of his/her DD 214. A disabled active duty war veteran must submit proof that he/she has been classified as "disabled" by the Veteran's Administration. **The DD 214 and proof of disability classification must be submitted at the time of the written examination.**

(OVER)

VETERAN DATES FOR ACTIVE DUTY WAR VETERANS:

- August 20, 1982 to December 31, 1987
- December 20, 1989 to January 31, 1990
- August 2, 1990- July 13, 1992
- September 18, 2001- A period to be prescribed by law, and Act of Congress or Presidential Proclamation
- October 16, 2001- A period to be prescribed by law, and Act of Congress or Presidential Proclamation

EXAMINATION:

The examination shall consist of written and oral examinations. Weights shall be 60% on the written test and 40% on the oral test. The minimum passing grade shall be 70%. Qualified applicants will have appropriate seniority points added to a passing score.

QUALIFICATIONS:

To be eligible for appointment, the Alternate Building Official shall possess the following qualifications:

- A Baccalaureate Degree in Engineering, or the equivalent, as approved by the Building Official.
- A minimum of five (5) years' experience in construction, design or supervision.
- An international code council (ICC) certification as a certified building official (CBO), except that the qualification outlined in this section shall not be required in the case of a building official holding a current state certification prior to July 1, 2010.
- Be generally informed on the quality and strength of building materials, on the accepted requirements of building construction, on good practice in fire prevention, on the accepted requirements regarding light and ventilation, on the accepted requirements for safe exit facilities, and on other items of equipment essential for the safety comfort, and convenience of occupants.
- Extensive knowledge of Federal, State and City of Cranston codes and ordinances.
- Ability to read and interpret plans, specifications, and blueprints and possess the capability and experience to apply this knowledge to the physical work performed in the field.
- Ability to enforce regulations firmly and impartially and maintain satisfactory relationships with contractors and property owners.