

**CITY OF CRANSTON – PLANNING DEPARTMENT
PRELIMINARY PLAT – CHECKLIST**

Name of Plat: _____ Date: _____

Owner(s) _____
(All owners of record must be listed)

Address & Tel No. _____

Surveyor: _____
Name, Address & Telephone No.

Engineer: _____
Name, Address & Telephone No.

ITEM	YES/NA	NO
Filing fee submitted? (See Formula at end of checklist for proper amount)		
Application signed?		
Number of Copies: Initial Submission: 7 Paper Copies;		
Size of Sheet: (18 x 24) or (24 x 36) or other standard size		
CONTENTS OF PLAN		
Name of Plat in Title Box (properly cited if replat of existing plat)		
Name of all owner(s) of record shown		
Stamp and signature of registered land surveyor		
Stamp and signature of registered engineer if applicable		
Date, scale and north arrow (with notation as to its reference)		
Classification of survey		
Plat boundary outline (color or bold shading)		
Primary control (or survey origin) point(s) (at least one must be shown)		
Location of all permanent monuments (at least 2 must be set or recovered for residential surveys less than 1 acre); (not less than 3 must be set or recovered for residential surveys more than 1 acre and all non-residential projects)		

ITEM	YES/NA	NO
Are lots numbered and AREAS shown? Including the following... Total area of plat Total area of streets Total area of lots Total area of Open space (for planned districts) Total area of land donation		
Are all dimensions shown?		
Are all straight lines, angles, radii, arcs and central angles of curves denoted?		
Are all easements shown?		
Are all rights-of-way widths, names of proposed streets, cemeteries, lines of all streets on adjoining land and other open spaces intended to be dedicated for public use or granted for the use of inhabitants shown?		
Is zoning district of parcel and abutting parcels shown?		
FEMA flood hazard zone, base flood elevation & community panel no. * Flood plain boundary line must be shown if the property contains any part of a flood plain.		
Delineation of wetland boundaries (approved by RIDEM) shown?		
Is topography of site shown?		
Are proposed detention facilities shown?		
Is existing surface water and proposed drainage shown?		
Are the plan and profile of new roadways including location and size of existing and proposed water, storm drain and sewer lines on plat and adjacent properties shown?		
<u>Other Existing Conditions:</u> Location of natural and man-made features, including rock outcrop, wooded areas, existing structures, embankments or retaining walls, railroads, power lines, underground storage tanks, or any physical feature that may have an influence on the development of this plat		
Names of abutting property owners and/or abutting record plats shown on plans?		
Mailing List of property owners within 100' of site submitted? (for notification)		
Vicinity map provided?		
Legend for all abbreviations and symbols provided?		
Is a street index reference listed in a separate box?		

ACCOMPANYING INFORMATION, NARRATIVE TEXT, CERTIFICATES, STATEMENTS & PERMITS	YES/NA	NO
Soil Erosion and Sedimentation Checklist		
Planned District information (if applicable)		
Impact analysis and Hazardous Waste Assessment (when required)		
Roadway profiles		
Notification of public utilities, US Postal Service, and 911 system		
Narrative overview of plat contents		
Site suitability analysis/soil qualities		
Drainage and erosion analysis		
Easements and covenants		
City Engineering memo of approval and performance guarantee amount		
RIDOT Physical Alteration permit		
CRMC Assent		
RIDEM – ISDS		
RIDEM – Wetlands		
US Army Corps of Engineers – Wetlands		
Other applicable permits should be included if not listed above.		

FILING FEES

PAID

CK #

Minor Plat \$200 + \$20 per lot = _____ _____ _____

Major Plat \$400 + \$40 per lot= _____ _____ _____

a. Mailing
w/ public hearing \$4.42 x # of abutters _____ _____
w/out pub hearing \$.037 x # of abutters _____ _____

b. Advertisement (public hearing only) _____ _____

c. Stenographer fee _____ _____

TOTAL DUE TO CITY OF CRANSTON _____