

CITY OF CRANSTON – PLANNING DEPARTMENT MASTER PLAN – CHECKLIST

Name of Plat: _____ Date: _____

Owner(s) _____
(All owners of record must be listed)

Address & Tel No. _____

Surveyor: _____
Name, Address & Telephone No.

Engineer: _____
Name, Address & Telephone No.

ITEM	YES/NA	NO
Filing fee submitted? (See Formula at end of checklist for proper amount)		
Application signed?		
Number of Copies: Initial Submission: 10 Paper Copies;		
Size of Sheet: (18 x 24) or (24 x 36) or other standard size		
CONTENTS OF PLAN		
Name of Plat in Title Box		
Name of all owner(s) of record shown		
Stamp and signature of registered land surveyor		
Stamp and signature of registered engineer (if applicable)		
Date, scale and north arrow (with notation as to its reference)		
Classification of survey		
Plat boundary outline (color or bold shading)		
Primary control (or survey origin) point(s) (at least one must be shown)		
Location of all permanent monuments (at least 2 must be set or recovered for residential surveys less than 1 acre); (not less than 3 must be set or recovered for residential surveys more than 1 acre and all non-residential projects)		

ITEM	YES/NA	NO
Are lots numbered and AREAS shown? Including the following... Total area of plat Total area of streets Total area of lots Total area of Open space (for planned districts) Total area of land donation		
Are all dimensions shown?		
Are all cemeteries shown and ownership documented?		
Are proposed streets, street widths , and street names shown?		
Are all existing and proposed easements shown, with dimensions?		
Are all open spaces and other lands intended to be dedicated for public use or granted for the use of inhabitants shown?		
Is zoning district of parcel and all abutting parcels shown?		
FEMA flood hazard zone, base flood elevation & community panel no.?		
Is existing surface water and wetland edge shown? Approved by RIDEM?		
Is topography of site shown?		
Are proposed detention facilities shown?		
Is existing surface water and proposed drainage shown?		
Are the location and size of existing and proposed water and sewer lines on plat and adjacent properties shown?		
Is a street index reference listed in a separate box?		
Names of abutting property owners and/or abutting record plats shown on map?		
Mailing List of property owners within 100' of site submitted? (for notification)		
Vicinity map provided?		
Legend for all abbreviations and symbols provided?		
CURRENT CONDITIONS MAP		
Is map provided showing location of natural and man-made features as required in Section III J (1) a (4)?		

	YES/NA	NO
ACCOMPANYING INFORMATION, NARRATIVE TEXT, CERTIFICATES, STATEMENTS & PERMITS		
Impact analysis and Hazardous Waste Assessment (when required)		
Planned District information (if applicable)		
Narrative overview of plat contents, per section III J (2) d		
Site suitability analysis/soil qualities		
ARE ANY OF THE FOLLOWING PERMITS REQUIRED?		
RIDOT Physical Alteration permit Application submitted?		
CRMC Assent Application submitted?		
RIDEM – ISDS Application submitted?		
RIDEM – Wetlands – Edge Verified? Insignificant alteration or Formal Application submitted?		
US Army Corps of Engineers – Wetlands Application submitted?		
RI HPHC Application submitted?		

FILING FEES	AMOUNT	PAID	CK #
Minor Plat	\$200 + \$20 per unit = _____	_____	_____
Major Plat	\$400 + \$40 per unit = _____	_____	_____
a. Mailing			
w/ public hearing	\$4.42 x # of abutters _____	_____	_____
w/out pub hearing	\$.037 x # of abutters _____	_____	_____
b. Advertisement (public hearing only)	_____	_____	_____
c. Stenographer fee (\$150)	_____	_____	_____
TOTAL DUE TO CITY OF CRANSTON	_____	_____	_____